

# **SEDFIELD TOWN COUNCIL**

## **COMMUNITY DEVELOPMENT AND ENGAGEMENT COMMITTEE**

Minutes of the proceedings of the **MAY COMMUNITY  
DEVELOPMENT AND ENGAGEMENT COMMITTEE** of the  
**Council** held at **7 pm** in the **Council Offices**, Advice &  
Information Centre, Sedfield, on  
**Monday 19<sup>th</sup> May 2014.**

**Present**            **Cllr. Rebecca Hagan (Chairman)**  
                         **Cllr. Alf Walton (Vice-Chairman) and**  
                         Cllrs. Allan Blakemore, David Brown, Mark Cant, Mel Carr, Tim Jeanes, Gloria  
                         Wills, Vanessa Carmichael, Maxine Robinson, Ian Sutherland, Alf Walton,  
                         Dudley Waters

**Officer**            Jane Ayre (Town Clerk)

**1.     Apologies**

Cllrs. Lynne Dentith, Chris Lines and John Robinson.

**2.     Declaration of interest**

None

**3.     Matters of Information**

**3.1.   Bowling Club**

Cllr Ian Sutherland reported that the architect employed by the Bowling Club is very near to completing plans in order to submit a planning application for the Bowling Green.

**RECOMMENDED**

**To receive the information**

**3.2.   Coach Trips**

Cllr Rebecca Hagan reported that the Council organized coach trip to York is now sold-out and a reserve list being prepared.

**RECOMMENDED**

**To receive the information**

**3.3. Youth Issues**

Cllr Rebecca Hagan reported that as resolved at the P&R Committee Meeting on 12<sup>th</sup> May 2014 (proposed by Cllr Ian Sutherland) "Youth Issues" would become a standing agenda item on all future Community Development and Engagement Committee agendas commencing 16<sup>th</sup> June 2014.

**RECOMMENDED**

**To receive the information**

**4. Public Participation**

The Chairman, Cllr. Rebecca Hagan closed the meeting for public participation. No members of the public present had any comments to make.

The meeting was then re-opened.

**5. Reports**

**5.1 Grants/Projects Update**

Cllr Rebecca Hagan referred to the Funding Update paperwork which had been circulated prior to the meeting. She recommended that in future a more detailed report is prepared in conjunction with the Community Engagement Officer and submitted to the Committee detailing the current grants/projects as well as identify further grant opportunities for consideration by the Council.

**RECOMMENDED**

**To receive the information**

**5.2 Sedgefield Plan: Steering Group Minutes from 28<sup>th</sup> April 2014**

Cllr Dudley Waters queried the accuracy of the some of the content in the minutes. Cllr Gloria Wills highlighted that two pages had been omitted from the Steering Group minutes which had been circulated prior to this meeting and could result in a mis-interpretation of content.

**RESOLVED**

- ii. **The Clerk to re-circulate the Steering Group Minutes from 28<sup>th</sup> April 2014**

**to all Cllrs.**

- iii. This item to be placed on the next Community Development and Engagement Committee agenda.**

### **5.3 Neighbourhood Plan Survey Results**

Cllr Hagan referred everyone to the findings of the Sedgefield Plan Neighbourhood Planning Survey and separate young people findings reports, both of which had been circulated prior to the meeting.

#### **RECOMMENDED**

**To receive the information**

### **5.4 Sedgefield 700+**

The last meeting of the Sedgefield 700+ had taken place on Wednesday 14<sup>th</sup> May 2014 to progress the Sedgefield Weekend on 12<sup>th</sup>-13<sup>th</sup> July 2014. The Group's Chair, Cllr Allan Blakemore, reported that the programme for the weekend is virtually finalised with only some sequential timings being required from the Veterans activities in the Parish Hall to now be supplied. Cllr Blakemore reiterated that the encampment for the Weekend is in the grounds of The Hope and portable toilets will be provided. A significant number of Groups are going to be participating during the Weekend and all are responsible for arranging their own displays and obtaining appropriate insurance. Cllr Dudley Waters questioned which Group is responsible for insuring and securing the Spitfire on the Green to which Cllr Allan Blakemore replied the Sedgefield Veterans with Mr Tim Spearey being the first point of contact.

#### **RECOMMENDED**

**To receive the information**

## **6. Correspondence**

### **6.1. Sedgefield Farmers Market Electricity Supply**

Mr Roger Clubley of the Sedgefield Development Trust had informed the Town Council that the Sedgefield Lyrics Junior Choir would like to perform at the June Farmers Market and had requested whether it would be possible to access the Council's electricity supply used to supply the Christmas tree. Mr Clubley also questioned if this supply could be used from time to time in the future at a cost although he had queried access arrangements to the supply. It was agreed that on this occasion the Farmers Market be allowed to use the power supply. Future usage of this electricity supply by external groups was also then discussed and it was

agreed that future requests must be in writing and considered on a case by case basis.

**RESOLVED**

- i. Any organisation wishing to use the Town Council's power supply must submit a written request which will be considered by the Committee on a case by case basis.
- ii. The Clerk to ensure the electricity supply is operational and available for use on this occasion.

**7. Civic & Mayors Events**

Cllr Mel Carr reported that no Civic or Mayoral events had yet been arranged.

**RECOMMENDED**

To receive the information

**8. Financial Position**

**RESOLVED**

The P&R Committee Financial Position had been circulated prior to the meeting and was approved.

The Chair thanked everyone for attending and closed the meeting at 7.15 p.m.