

**SEDFIELD TOWN COUNCIL  
COMMUNITY DEVELOPMENT AND  
ENGAGEMENT COMMITTEE**

Minutes of the proceedings of the **JULY COMMUNITY  
DEVELOPMENT AND ENGAGEMENT COMMITTEE** of the  
**Council** held at **7 pm** in the **Council Offices**, Advice &  
Information Centre, Sedgfield, on  
**Monday 21<sup>st</sup> July 2014.**

**Present**            **Cllr. Rebecca Hagan (Chairman)**  
                         **Cllr. Alf Walton (Vice-Chairman) and**  
                         Cllrs. Allan Blakemore, David Brown, Mark Cant, Mel Carr, Lynne Dentith, Tim  
                         Jeanes, Dudley Waters

**Officer**            Jane Ayre (Town Clerk)

**1. Apologies**

Cllrs. Vanessa Carmichael, Gloria Wills, Chris Lines, John Robinson and Maxine Robinson

**2. Declaration of interest**

None

(Cllrs Allan Blakemore and Tim Jeanes)

**3. Matters of Information**

**3.1 Bowling Club**

The Bowling Club planning application will be submitted soon.

**RESOLVED**

**To receive the information.**

**3.2 Homebrythe House / Parking**

The Clerk reported that PC Keith Todd was not aware of any problem regarding parking near Homebrythe House nor any meeting having taken place to discuss such a problem.

**RESOLVED**

**To receive the information and close this matter.**

**3.3 Equality Act 2010**

Cllr Rebecca Hagan will forward to the Clerk a copy of her recent Equality Act 2010 presentation for subsequent distribution to all Cllrs.

**RESOLVED**

**To receive the information.**

**3.4 Sedgefield Weekend - Funding**

Mrs Angela Simpson (Community Development Officer) had confirmed that funding for Sedgefield Weekend was received from EON Butterwick Moor Wind Farm Community Benefits Fund, Arriva PLC Fund and Northumbrian Water Community Fund under the umbrella group of County Durham Community Foundation. Cllr Dudley Waters disputed this information stating funding had been received from the County Durham Community Foundation but not the Wind Farm Fund.

**3.5 Electricity Supply On Village Green**

Mr Roger Clubley (Sedgefield Development Trust) has been informed that this supply will not be available for use until a Committee decision has been made following a review of the supply by the Open Spaces Working Group. Suggestions have been made to Mr Clubley regarding generators held by other groups within the Town.

**RESOLVED**

**To receive the information and close this matter.**

**3.6 Expenditure Item 43**

This expenditure item of £540 was made up of £512 for the cost of printing the Sedgefield Extra and £28 for printing the Citizen of the Year publicity material.

**RESOLVED**

**To receive the information and close this matter.**

**4. Public Participation**

The Chairman, Cllr. Rebecca Hagan, closed the meeting for public participation. No members of the public had any views or comments. The meeting was then re-opened.

**5. Reports**

**5.1 Grants/Projects Update**

Prior to the meeting a Grants/Projects Update Report had been circulated to all. Cllr Dudley Waters stated the outcome of the CDCF hearing loop application should be known by the end of this week.

Cllr Rebecca Hagan and the Clerk have now met and prepared a new Grants/Projects Update Report template which will be in three parts – secured grant funding, submitted grant funding applications and potential future grant funding sources. This new template will be used from 1<sup>st</sup> September 2014 onwards.

**RESOLVED:**

**To receive the information**

**5.2 Sedgefield Weekend 12<sup>th</sup> – 13<sup>th</sup> July 2014**

The Clerk circulated copies of a report from the Community Engagement Officer detailing the Sedgefield Weekend event held 12<sup>th</sup>-13<sup>th</sup> July 2014. A full balance sheet detailing the income and expenditure for this event will be compiled when all invoices have been received.

Cllr Alf Walton commented that in future greater care needs to be taken on selecting dates for such an event to ensure there are no clashes with other events taking place in the County and surrounding area. Also, he felt a greater diversity in stalls could have attracted more people.

**RESOLVED:**

**To receive the information**

**5.3 Coach Trip**

The Clerk circulated copies of a short report from the Community Engagement Officer regarding the recent coach trip to York on 10<sup>th</sup> June 2014. A surplus of £75 was raised from this event which will be used to cover any cancellations or shortfalls of ticket sales at future trips.

Cllr David Brown proposed that cancellations should only be refunded in exceptional circumstances. Cllr Alf Walton seconded this proposal.

**RESOLVED:**

- i) Refunds for any cancellations on future coach trips will only be given in exceptional circumstances.**
- ii) To receive the report.**

#### **5.4 Proposed Art Exhibition (Verbal report)**

No information had been received regarding this proposal.

### **6. Youth Issues**

#### **6.1 Youth Forum / EDRC AAP (Verbal report)**

Cllr Rebecca Hagan updated Cllrs with regard to her recent meeting with Mrs Angela Simpson and Ellie Seed of Investors in Children and Jane Bellis of the AAP. The AAP is supporting the area's young people as they progress their successful funding bid to develop a Youth Forum covering the EDRC area. It is the intention to have 2 young people per village represented on the Forum giving young people a stronger voice. Currently work is underway to identify the Forum representatives with Ellie and Jane having written to the 17 schools in the AAP area explaining the proposal and requesting they be allowed to attend an assembly to talk to the young people or alternatively for teachers to raise the issue on their behalf at an assembly. Ellie is also hoping to also attend youth clubs within the area to raise awareness. Promotional posters are also being displayed across the AAP area. Once the Forum is established it will then oversee the work to identify young people projects across the area culminating in a voting process lasting 2 weeks in October with the results being announced at a combined Fun Day on 28<sup>th</sup> October 2014 at Sedgefield Community College. The Town Council could apply for funding from the AAP but for events/activities which are proven to be youth led.

Cllr Hagan raised concerns about the number of forums/groups at which "youth" was being discussed and proposed that a "Youth Working Group" be established in order to bring together discussions to ensure that no views are overlooked or funding opportunities are missed. Cllr Lynne Dentith seconded this proposal.

#### **RESOLVED:**

- i) To establish a "Youth Working Group" which reports back to the Community Development & Engagement Committee.**
- ii) The Clerk and Cllr Rebecca Hagan to identify a date for the Group's first meeting and develop an agenda with an invitation to all Cllrs.**
- iii) To ensure that youth representation is also a part of this Group's**

**membership.**

## **7. Winterton Allotments Shed Usage**

Cllr Alf Walton expressed concerns at the lack of usage of the community shed at the Winterton allotments. When obtained via grant funding the shed was used by local schools in 2013, however, it has not been used in 2014. The shed does have basic facilities that could be used by existing allotment holders. It was agreed that more usage of this facility would be welcomed. Cllr David Brown suggested that allotments holders be asked for their ideas for potential usage. The Clerk reported that Mrs Angela Simpson had suggested further funding could be sought in relation to social isolation projects. Cllr Allan Blakemore reminded Cllrs of the need to be mindful of legislation regarding public use of buildings.

### **RESOLVED:**

- i) Cllr Alf Walton to liaise with Winterton allotment holders to gather suggestions for possible shed usage.**
- ii) The Community Engagement Officer be asked to collate ideas for potential usage and identify potential funding sources.**

## **8. Correspondence**

### **8.1 Fly A Flag For The Commonwealth**

Prior to the meeting a Communications Briefing dated 4<sup>th</sup> June 2014 had been circulated from NALC entitled "Fly a Flag for the Commonwealth – 9<sup>th</sup> March 2015" requesting Town Councils to fly the Commonwealth Flag on 9<sup>th</sup> March 2015.

### **RESOLVED:**

**To approve the flying of the Commonwealth Flag on 9<sup>th</sup> March 2015.**

### **8.2 County Durham Compact**

Prior to the meeting information had been circulated regarding the revised County Durham Compact which will be the subject of a presentation at the CDALC AGM on 8<sup>th</sup> November 2014 in Durham. Accompanying this information was a letter from Compact Voice regarding the relationship between Town and Parish Councils and Local Compacts.

**RESOLVED:**

**To receive the information**

**8.3 Sedgefield Development Trust: icooser**

Prior to the meeting an email from Mr Roger Clubley of the Sedgefield Development Trust had been circulated updating Cllrs on the icooser initiative and requesting the use of Sedgefield Town Council Offices for hosting two surgeries (one provisional date being Tuesday 5<sup>th</sup> August 2014 2pm-4pm).

**RESOLVED:**

**To receive the information**

**8.4 Youth Offending Team**

Ms Caroline Short of the Youth Offending Team has had a number of young offenders undertaking various community tasks in the grounds of Ceddesfeld Hall and in the back lanes behind the Council Offices. Ms Short has suggested that young offenders could return throughout the summer to carry out other tasks such as cleaning and repainting the seating around the village. Ms Short will provide the labour and brushes if the Council are happy to provide the paint/stain.

**RESOLVED:**

**The Council are happy to accept Ms Short's offer so long as a definite commitment is provided to ensure the work is done.**

**9. Civic & Mayors Events:**

Cllr Mel Carr reported that in addition to these events detailed on the information sheet circulated prior to the meeting the following will also take place:

- Mayor's Civic Ceremony 21<sup>st</sup> September 2014 at St Edmund's Church
- Mayor's Ball 6<sup>th</sup> March 2015 at Hardwick Hall

**RESOLVED:**

**To receive the information**

**10. Financial Position**

The Community Development and Engagement Committee financial position had been circulated prior to the meeting. Cllr Lynne Dentith queried expenditure item 47 for £156.66 against the Farmers Market.

**RESOLVED**

- i) To receive the information.**
- ii) The Clerk to report back at the next meeting on expenditure item 47.**

The Chair thanked everyone for attending and closed the meeting at 7.42p.m.