

---

**You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 12<sup>th</sup> November 2018, in the Council Offices.**

---



## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
  - a. Minutes of Monthly Meeting: 8<sup>th</sup> October 2018**
  - b. Minutes of P&R Committee: 8<sup>th</sup> October 2018**
  - c. Minutes of Joint Town Council & Sedgefield In Bloom Group Meeting: 11<sup>th</sup> October 2018**
  - d. Minutes of Estates Working Group: 11<sup>th</sup> October 2018**
  - e. Minutes of Special Town Council Meeting: 15<sup>th</sup> October 2018**
  - f. Minutes of Community Development & Engagement Committee: 15<sup>th</sup> October 2018**
  - g. Minutes of Environment Committee: 15<sup>th</sup> October 2018**
  - h. Minutes of Personnel Committee: 29<sup>th</sup> October 2018**
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports**
  - 7.1. Chairman's Report**
  - 7.2. Mayor's Report**
  - 7.3. Skerne Medical Group Meeting Report by Cllr Alda Hummelinck**
  - 7.4. Multi-agency Anti-social Behaviour Update Report by Town Clerk (to be circulated at the meeting)**
  - 7.5. Outstanding Matters For County Cllr Investigation Report by Town Clerk**
  - 7.6. Council Working Group Membership Report by Town Clerk**
- 8. External Reports**
  - 8.1 East Durham Rural Corridor Area Action Partnership Board Meeting 2<sup>nd</sup> October 2018 Key Messages**
- 9. Correspondence**

**None.**
- 10. The Sedgefield Plan**
  - 10.1 The Sedgefield Plan Update Report by Town Clerk**
- 11. Current Planning Applications**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, December 17, 2018

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 12<sup>th</sup> November 2018  
**TIME:** Following Monthly Meeting  
**VENUE:** Council Offices



## **AGENDA**

1. Apologies
  2. Declaration of Interest
  3. Matters of Information
  4. Public Participation
  5. Reports:
    - 5.1 Meeting with DCC Licensing Officers Report by Town Clerk
    - 5.2 Six Monthly Lift Inspection Report by Town Clerk
    - 5.3 72<sup>nd</sup> Annual General Meeting of CDALC Report by Cllr Gloria Wills
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
    - 6.1 Cheques for approval after 8<sup>th</sup> October 2018
    - 6.2 Financial Budget Comparison as at 1<sup>st</sup> November 2018
    - 6.3 Debtors List as at 1<sup>st</sup> November 2018
    - 6.4 Direct Debits and BACS List for 1<sup>st</sup> October – 31<sup>st</sup> October 2018
    - 6.5 Bank Reconciliations 1<sup>st</sup> – 31<sup>st</sup> October 2018 Report by Town Clerk
    - 6.6 September 2018 Public Sector Deposit Fund Report by Town Clerk
    - 6.7 Internal Audit Update Report by Town Clerk
    - 6.8 Town Council's VAT Reclaim 1<sup>st</sup> April – 30<sup>th</sup> September 2018 Report by Town Clerk
  7. Correspondence:
    - 7.1 Decision – Manor House, Sedgefield (email and attachments from Ms Karen Robson, DCC dated 22<sup>nd</sup> October 2018)
    - 7.2 New Disqualification Rules To Prevent People Found Guilty of Serious Crimes From Service As Councillors and Mayors (email from Mr Steve Ragg, CDALC dated 22<sup>nd</sup> October 2018)
    - 7.3 LCAS Risk Topic Updated – October 2018 (email from Ms Jayne Andrew, Zurich dated 19<sup>th</sup> October 2018)
    - 7.4 North End Garage (letter from Mr B Theakston dated 1<sup>st</sup> November 2018)

7.5 2019/20 Subscription Fee (email from Mr Steve Ragg, CDALC dated 2<sup>nd</sup> November 2018)

8. Consideration of Reports Exempt from the Public:

8.1. Station Road Playing Field Update Report by Town Clerk

8.2. Village Green Ownership Update Report by Town Clerk

8.3. Unauthorised Parish Hall Lights Update Report by Town Clerk

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
December 17, 2018***



---

**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 19<sup>th</sup> November 2018

**TIME:** Following Environment Committee

**VENUE:** Council Offices

---



## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
  - 5.1 November 2018 Annual Fireworks Display Update Report by Town Clerk (to be circulated separately)
  - 5.2 Snow Party 2018 Report by Town Clerk
  - 5.3 Sedgefield Youth Club Management Committee Update Report by Cllr Julie Towler
  - 5.4 Public Engagement/Annual Town Meeting Recommendation Report by Cllr Allan Blakemore
6. Correspondence  
None.

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**December 17, 2018**



**COMMITTEE:** Environment Committee  
**DATE:** Monday 19<sup>th</sup> November 2018  
**TIME:** 7pm  
**VENUE:** Council Offices



---

## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Footpath Condition – Stockton Road Report by Cllr Stephen Winter
6. Correspondence:
  - 6.1 [Trees at] Mitford Court (email and accompanying report from Mr Simon McGinney, DCC dated 17<sup>th</sup> October 2018)
  - 6.2 Station Road Playing Field – Willows Removal, Bunding & Shallow Wetlands Feature (emails from Station Road Residents' Alliance dated 18<sup>th</sup> and 23<sup>rd</sup> October 2018 plus attachments)
  - 6.3 Eden Drive Play Area (email from Cllr Mel Carr dated 22<sup>nd</sup> October 2018)
  - 6.4 Flower Tubs On The Green (email and photographs from Mr Roger Clubley, Sedgefield Development Trust dated 24<sup>th</sup> October 2018)
  - 6.5 Sedgefield In Bloom (minutes of meeting held on 3<sup>rd</sup> October 2018)
  - 6.6 Northumbria In Bloom 2019 (email from Jo Wood dated 1<sup>st</sup> November 2018)

*T. J. Ayre.*

**Dr Jane Ayre, Town Clerk**  
**December 17, 2018**

