
You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held after the AGM on Monday 13th May 2019, in the Council Offices.



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a Minutes of Finance Working Group Meeting: 5th April 2019**
 - b Minutes of Monthly Meeting: 8th April 2019**
 - c Minutes of P&R Committee: 8th April 2019**
 - d Minutes of Community Development & Engagement Committee: 15th April 2019**
 - e Minutes of Environment Committee: 15th April 2019**
 - f Minutes of Special Town Council Meeting: 29th April 2019**
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports**
 - 7.1. Chairman's Report**
 - 7.2. Mayor's Report**
 - 7.3 Response to Owen Shaw With Regard To Public Right of Way Footpath 16 Request To Divert Report By Cllrs Gloria Wills and Mel Carr**
 - 7.4 Section 106 Monies Report by Cllrs Gloria Wills and Mel Carr (to be issued separately)**
- 8. External Reports**

None.
- 9. Correspondence**
 - 9.1. Proposed Diversion, Sedgefield Footpath 16 – Sedgefield Town Council Response (email from Mr Owen Shaw, DCC dated 24th April 2019)**
 - 9.2. DM/19/00895/FPA – Change Of Use From Holiday Let to Class A1 (Retail Shop) Including Installation of Timber Shop Front and Door Cherry Blossom Cottage, 6 North End, Sedgefield (email from Ms Lesley Dexter dated 24th April 2019)**
 - 9.3. Section 106 Presentation (email and presentation from Ms Jane Bellis, EDRC AAP dated 26th April 2019)**
 - 9.4 Sedgefield Squash Club – Planning Application (email and attached plans from Mr Steve Welton dated 1st May 2019)**

- 10. **The Sedgefield Plan:**
 - 10.1 **The Sedgefield Plan Update Report by Town Clerk**
- 11. **Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, October 10, 2019



COMMITTEE: Policy & Resources
DATE: Monday 13th May 2019
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Six Monthly Lift Inspection Report by Town Clerk

Note: Reports related to information exempt from the public are considered under agenda item 9.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 8th April 2019
 - 6.2 Financial Budget Comparison as at 30th April 2019
 - 6.3 Debtors List as at 30th April 2019
 - 6.4 Direct Debits and BACS List for 1st – 30th April 2019
 - 6.5 April 2019 Bank Reconciliations Report by Town Clerk
 - 6.6 Internal Audit Report Sedgefield Town Council Risk Management Arrangements Report by Mr Gordon Fletcher, Internal Auditor
 - 6.7 Internal Audit Report Sedgefield Town Council Payroll Audit Report by Mr Gordon Fletcher, Internal Auditor
 - 6.8 Internal Audit Report Sedgefield Town Council Corporate Governance Arrangements Report by Mr Gordon Fletcher, Internal Auditor
 - 6.9 Internal Audit Report Sedgefield Town Council End of Year Accounts Report by Mr Gordon Fletcher, Internal Auditor
 - 6.10 Internal Audit Annual Plan for 2019/20 Report by Mr Gordon Fletcher, Internal Auditor
7. Correspondence:
 - 7.1 Seat for Plaque (email from Ms Ruth Bainbridge dated 30th April 2019)
8. Training:
 - 8.1 Councillor Training Session (flyer from Mr Steve Ragg, CDALC)
9. Consideration of Reports Exempt from the Public:
 - 9.1 Land Registry Contact Meeting Update Report by Town Clerk

T. J. Ayre.

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 20th May 2019

TIME: Following Environment Committee

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 STC Summer Coach Trip 2019 Report by Projects & Media Co-ordinator
 - 5.2 Tub Planting Report by Projects & Media Co-ordinator
6. Correspondence:
 - 6.1 The Manor House – Sedgefield Heritage Trail (letter from Mr Ean Parsons dated 26th April 2019)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
October 10, 2019



COMMITTEE: Environment Committee
DATE: Monday 20th May 2019
TIME: 7pm
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Allotments 2019/20 Report by Cllr Alf Walton and Projects & Media Co-ordinator
 - 5.2 Allotments Inspection Report by Cllr Alf Walton and Projects & Media Co-ordinator
 - 5.3 Allotments Refurbishment Update Report by Cllr Alf Walton and Projects & Media Co-ordinator
 - 5.4 Britain In Bloom and Northumbria In Bloom Judging and Awards Dates Report by Town Clerk
 - 5.5 Parking in Sedgefield Update Report by Town Clerk
 - 5.6 Saddler Drive Footpath – Public Access Report by Cllr Stephen Winter
6. Correspondence:
 - 6.1 Dog Fouling (letter and attachments from Mr Phil Wilson MP dated 24th April 2019)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
October 10, 2019

