
You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 13th January 2020, in the Council Offices.



AGENDA

1. Apologies
2. Declaration of Interest
3. STC Minutes / Committee Reports:
 - a. Minutes of Finance Working Group: 3rd December 2019
 - b. Minutes of Monthly Meeting: 9th December 2019
 - c. Minutes of P&R Committee: 9th December 2019
 - d. Minutes of Environment Committee: 9th December 2019
 - e. Minutes of Community Development & Engagement Committee: 9th December 2019
 - f. Minutes of Finance Working Group: 16th December 2019
4. Matters of Information
5. Dates of Meetings
6. Public Participation
7. Internal reports:
 - 7.1. Chairman's Report
 - 7.2. Mayor's Report
8. External Reports:

None.
9. Correspondence:
 - 9.1 Large Scale Development on Land to the South of Eden Drive, Sedgefield Planning Application DM/17/01322/RM (letter from Mr Adrian White, DCC dated 13th December 2019)
 - 9.2 Sedgefield Community College (letter from Mr John Robinson, Chair of Governors dated 20th December 2019)
10. Planning Applications

T. J. Ayre.

Dr Jane Ayre, Town Clerk, January 6, 2020

COMMITTEE: Policy & Resources
DATE: Monday 13th January 2020
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Revised Butterwick and Winterton Allotments Rules and Regulations Recommendation Report by Policy & Records Management Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 9th December 2019
 - 6.2 Financial Budget Comparison as at 19th December 2019
 - 6.3 Debtors List as at 19th December 2019
 - 6.4 Direct Debits and BACS List for 1st – 31st December 2019
 - 6.5 December 2019 Bank Reconciliations Plus November 2019 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 2020/21 Budget and Precept Recommendation Report by Finance Working Group
 - 6.7 Review of Fees and Charges for 2020/21 Recommendation Report by Finance Working Group
 - 6.9 Terrace Hill Funding Update Report by Town Clerk
7. Correspondence:
 - 7.1 Unauthorised Encampment Consultation (email and attachments from CDALC dated 11th November 2019)
 - 7.2 Car Park Flooding – Ceddesfeld Hall (email from Mr Tony Guest, SCA dated 20th December 2019)

8. Consideration of Reports Exempt from the Public:

8.1 HR Service Level Agreement with DCC Recommendation Report by Town Clerk

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
January 6, 2020***



COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 20th January 2020

TIME: 7pm

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 VE Day Update Verbal Report by Cllr Allan Blakemore
 - 5.2 Sedgefield Youth Club Funding Update Report by Projects & Media Co-ordinator
 - 5.3 Citizen of the Year and Young Citizen of the Year Update Report by Town Clerk
6. Correspondence:
None

T. J. Ayre.

Dr Jane Ayre
Town Clerk
January 6, 2020



COMMITTEE: Environment Committee
DATE: Monday 20th January 2020
TIME: Following Community
Development & Engagement
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Annual Headstone Safety Testing Findings Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.2. Grass Cutting Tendering Update Report by Town Clerk
6. Correspondence:

None.

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
January 6, 2020*

