
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 10th February 2020, in the Council Offices.**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Community Chest:** 13th January 2020
 - b. **Minutes of Monthly Meeting:** 13th January 2020
 - c. **Minutes of P&R Committee:** 13th January 2020
 - d. **Minutes of Estates Working Group:** 20th January 2020
 - e. **Minutes of Special Town Council Meeting:** 20th January 2020
 - f. **Minutes of Community Development & Engagement Committee:** 20th January 2020
 - g. **Minutes of Environment Committee:** 20th January 2020
 - h. **Minutes of Finance Working Group:** 22nd January 2020
 - i. **Minutes of Personnel Committee:** 27th January 2020
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
 - 7.3. **Meeting With Sedgefield Tennis Club Update Report by Cllrs Mark Cant, Mel Carr and Gloria Wills**
 - 7.4. **Sedgefield Community College Academisation Update Report by Cllrs Mel Carr and Gloria Wills plus Town Clerk [Note: This was issued to all at/following the Community Development & Engagement Committee Meeting on Monday 20th January 2020]**
 - 7.5. **Councillor Co-option Update Report by Town Clerk**
8. **External Reports:**

None.
9. **Correspondence:**
 - 9.1. **Community Use Agreement – Sedgefield Community College (email and accompanying Draft Deed of Novation relating to Community Use Agreement (Sedgefield Community College) from Ms Charlotte Tanikal, Eversheds Sutherland dated 17th January 2020)**
 - 9.2. **Town and Country Planning Act 1990 – Planning Consultation (letter from Mr Stuart Timmiss, DCC dated 28th January 2020)**

10. Current Planning Applications:

T. J. Ayre.

Dr Jane Ayre, Town Clerk, February 3, 2020



COMMITTEE: Policy & Resources
DATE: Monday 10th February 2020
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Revised Parish Hall User Policy Recommendation Report by Estates Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 13th January 2020
 - 6.2 Financial Budget Comparison as at 3rd February 2020
 - 6.3 Debtors List as at 3rd February 2020
 - 6.4 Direct Debits and BACS List for 1st – 31st January 2020
 - 6.5 January 2020 Bank Reconciliations Plus December 2019 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Timetable For 2019/20 Year End Report by Finance Working Group
7. Correspondence:
 - 7.1 Accident in Sedgefield – Pedestrian Safety Review (email and letter from Ms Kate Stanley dated 3rd February 2020)
8. Consideration of Reports Exempt from the Public:
 - 8.1 Annual Increment Award to Town Clerk Report by Personnel Committee
 - 8.2 Consideration of Grass Cutting Tender 2020/21 – 2021/22 Report by Cllr Mel Carr and Town Clerk (to be circulated at the meeting)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
February 3, 2020



COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 17th February 2020

TIME: Following Environment Committee

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 VE Day Commemorations Verbal Update by Cllr Allan Blakemore
6. Correspondence:
 - 6.1 Banner (email from Mrs Julia Rowsby on behalf of St Edmund's Church dated 29th January 2020)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
February 3, 2020



COMMITTEE: Environment Committee
DATE: Monday 17th February 2020
TIME: 7pm
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
None.
6. Correspondence:
 - 6.1 Parking Issue North End, Sedgefield (email from Mr Steven Jackson dated 29th January 2020)
 - 6.2 Parking at North End, Sedgefield (email from Mr Jeffrey Little dated 30th January 2020)
 - 6.3 Shotton Farm Management Plan Consultation (email from Ms Lucy Philips, Scottish Woodlands dated 31st January 2020)
 - 6.4 Garden of Remembrance Access (email from Ms Susan Clarke dated 22nd January 2020)
 - 6.5 Parking North End Sedgefield (letter and photographs from Mr Geoffrey Hill received 3rd February 2020)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
February 3, 2020*

