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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 9<sup>th</sup> March 2020, in the Council Offices.**

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## **AGENDA**

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
  - a. **Minutes of Estates Working Group:** 4<sup>th</sup> February 2020
  - b. **Minutes of Monthly Meeting:** 10<sup>th</sup> February 2020
  - c. **Minutes of P&R Committee:** 10<sup>th</sup> February 2020
  - d. **Minutes of Special Town Council Meeting:** 17<sup>th</sup> February 2020
  - e. **Minutes of Environment Committee:** 17<sup>th</sup> February 2020
  - f. **Minutes of Community Development & Engagement Committee:** 17<sup>th</sup> February 2020
  - g. **Minutes of Finance Working Group:** 24<sup>th</sup> February 2020
  - h. **Minutes of Personnel Committee:** 24<sup>th</sup> February 2020
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
  - 7.1. **Chairman's Report**
  - 7.2. **Mayor's Report**
8. **External Reports:**

None.
9. **Correspondence:**
  - 9.1 **Hartlepool Borough Council: Consultation on the draft Standards and Guidance for Public Rights of Way SPD and the Green Infrastructure SPD (email from Ms Rebecca Cockburn, Hartlepool Borough Council dated 7<sup>th</sup> February 2020)**
  - 9.2 **Large Scale Development On Land To The South of Eden Drive Sedgefield (letter from Mr Adrian White, DCC dated 17<sup>th</sup> February 2020)**
  - 9.3 **SCC (email from Ms Jane Spence, Laidlaw Schools Trust dated 28<sup>th</sup> February 2020)**
10. **Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, March 4, 2020

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 9<sup>th</sup> March 2020  
**TIME:** Following Monthly Meeting  
**VENUE:** Council Offices



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 DCC HR Policies Update Report by Personnel Committee
  - 5.2 Ceddesfeld Hall Car Park Flooding Update Report by Cllrs Gloria Wills, Mel Carr and Alf Walton

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
  - 6.1 Invoices for payment by cheques for approval after 10<sup>th</sup> February 2020
  - 6.2 Financial Budget Comparison as at 20<sup>th</sup> February 2020
  - 6.3 Debtors List as at 20<sup>th</sup> February 2020
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 29<sup>th</sup> February 2020 (to be circulated at the meeting)
  - 6.5 February 2020 Bank Reconciliations Plus January 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk (to be circulated at the meeting)
  - 6.6 Internal Audit Findings Report by Finance Working Group
7. Correspondence:
  - 7.1 Selective Licensing Consultation (email from CDALC dated 17<sup>th</sup> February 2020)
  - 7.2 Health Centre Car Park (email and site plan from Mr Peter Broxton, DCC dated 19<sup>th</sup> February 2020)
  - 7.3 Guide Bench (email from Mrs Julie Towler, Sedgefield Brownies, Guides, Rangers and Trefoil Guild dated 23<sup>rd</sup> February 2020)
  - 7.4 Sedgefield – Findings From Recent Community Speedwatch (email from PCSO Amy Jorgeson dated 20<sup>th</sup> February 2020)
  - 7.5 Athletics Track – Terrace Hill Funding (letter from Mr Ean Parsons, Trustee of the Friends of Sedgefield Harriers dated 28<sup>th</sup> February 2020)

- 7.6 Sedgefield Twinning Association (letter from Sam Edgoose, Treasurer dated 27<sup>th</sup> February 2020)
8. Consideration of Reports Exempt from the Public:
- 8.1 Re-covering of Town Council Polytunnel Recommendation Report by Head Gardener & Cemetery Superintendent
- 8.2 Parish Hall Bar Cooler Recommendation Report by Estates Working Group
- 8.3 Proposed Treeworks in New Area of Butterwick Road Cemetery Report by Town Clerk
- 8.4 Village Green / Pickled Parson Update Report by Town Clerk and Cllr Gloria Wills
- 8.5 Village Green Parking North End Recommendation Report by Town Clerk and Cllr Mel Carr
- 8.6 Proposed Groundworks Opposite Pizza Castle Report by Town Clerk
- 8.7 Appointment of First Aid Provider For Town Council's Annual Fireworks Display Recommendation Report by Town Clerk
- 8.8 Ash Tree Within Grounds of Ceddesfeld Hall Report by Cllrs Gloria Wills and Mel Carr

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
March 4, 2020***



**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 16<sup>th</sup> March 2020

**TIME:** 7pm

**VENUE:** Council Offices



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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Sedgefield Youth Club Funding Update Report by Projects & Media Co-ordinator
  - 5.2 VE Day 75<sup>th</sup> Commemorations Verbal Update Report by Cllr Allan Blakemore
6. Correspondence:
  - 6.1 Sedgefield Neighbourhood Watch (minutes of meeting held 5<sup>th</sup> February 2020)

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**March 4, 2020**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 16<sup>th</sup> March 2020  
**TIME:** Following Community Development  
& Engagement  
**VENUE:** Council Offices

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Annual Headstone Safety Testing 2019/20 Update Report by Town Clerk and Head Gardener & Cemetery Superintendent
6. Correspondence:
  - 6.1 Stockton Road Footpath (email and attached plan from County Cllr David Brown dated 21<sup>st</sup> February 2020)
  - 6.2 Parking On Village Green (email from Mr Howard Smith dated 20<sup>th</sup> February 2020)

*T. J. Ayre.*

**Dr Jane Ayre, Town Clerk**  
**March 4, 2020**

