
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 6pm on
Monday 13th July 2020 via Microsoft Teams**



AGENDA

A link will be issued to all Town Councillors via email to enable them to access this meeting. Members of the public wishing to attend the meeting should click on the link below **no earlier than 5 minutes before** the meeting is due to start:

[Join Microsoft Teams Meeting](#)

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Community Chest:** 9th March 2020
 - b. **Minutes of Monthly Meeting:** 9th March 2020
 - c. **Minutes of P&R Committee:** 9th March 2020
 - d. **Minutes of Finance Working Group:** 6th May 2020
 - e. **Minutes of Special Town Council Meeting:** 1st June 2020
 - f. **Minutes of Estates Working Group:** 22nd June 2020
 - g. **Minutes of Finance Working Group:** 25th June 2020
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
 - 7.3. **Building Back Communities Update By Cllrs Mel Carr and Gloria Wills and Town Clerk**
8. **External Reports:**

None.
9. **Correspondence:**
 - 9.1 **Proposed Diversion of Public Footpath No 16 Sedgefield Parish (email and attachments from Ms Filomena Solan, DCC dated 11th June 2020)**

- 9.2 Town and Country Planning Act 1990 – Land to the East of Sedgefield Community College (letter from Mr Stuart Timmiss, DCC dated 19th June 2020)
- 9.3 Winterton Cottages (email from Ms Christine Lee and Mr John Walton dated 26th June 2020)
- 9.4 Cowley House Solar Farm Update (email from Mr Richard Turner, Lightsource BP dated 30th June 2020)

10. Current Planning Applications:

T. J. Ayre.

Dr Jane Ayre, Town Clerk, July 3, 2020



COMMITTEE: Policy & Resources
DATE: Monday 13th July 2020
TIME: Following Monthly Meeting
VENUE: Via Microsoft Teams



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Matters Of Information From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Annual Headstone Safety Testing 2019/20 Update Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.3 Town Council Offices Refurbishment Update Report by Estates Working Group
 - 5.4 Gypsy/Traveller Encampments Update Report by Cllr Mrs Gloria Wills
 - 5.5 Cycle Trail at NETPark Report by Cllr Chris Lines
 - 5.6 Timing Of Future Council Committee Meetings Request From Cllr Stephen Winter

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 8th June 2020
 - 6.2 Financial Budget Comparison as at 1st July 2020
 - 6.3 Debtors List as at 1st July 2020
 - 6.4 Direct Debits and BACS List for 1st – 30th April 2020, 1st – 31st May 2020, 1st – 30th June 2020
 - 6.5 April 2020, May 2020 and June 2020 Bank Reconciliations Plus April 2020 and May 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Internal Audit Report Sedgefield Town Council Accounts Payable Report by Mr Gordon Fletcher, Internal Auditor
 - 6.7 Year End Accounts 2019/20 Update Report by Town Clerk

- 6.8 Financial Regulations Recommendation Report by Finance Working Group**
- 6.9 Council Debt Policy Recommendation Report by Finance Working Group**
- 6.10 Gifts and Hospitality Policy Recommendation Report by Finance Working Group**
- 7. Correspondence:**
 - 7.1 Sedgefield In Bloom (minutes of meeting held 4th March 2020)**
 - 7.2 Health Centre Car Park Enquiry (emails from Mr Peter Broxton, DCC dated 11th March 2020)**
 - 7.3 Traffic Calming (email from Mr Danny Harland, DCC dated 12th March 2020)**
 - 7.4 Sedgefield Neighbourhood Watch (minutes of meeting held 5th February 2020)**
 - 7.5 Stockton Road Footpath (email and attached plan from County Cllr David Brown dated 21st February 2020)**
 - 7.6 Parking on Village Green (email from Mr Howard Smith dated 20th February 2020)**
 - 7.7 Children's Play Area and Dogs (email from Ms Sheila Swanson dated 24th May 2020)**
 - 7.8 Request For Donation (Mr Andy Watmough, Citizens Advice County Durham dated 18th May 2020)**
 - 7.9 Road C38 North End / Durham Road, Sedgefield Traffic Calming Features (letter from Mr David Battensby of DCC dated 29th May 2020) and subsequent response from Mr Joe Hall resident (email dated 4th June 2020)**
 - 7.10 New Draft National Code of Conduct for Consultation (email from CDALC dated 15th June 2020)**
 - 7.11 Seeking Councils Opinions On This Year's CDALC AGM (email from Cllr David Bell dated 30th June 2020)**
- 8. Consideration of Reports Exempt from the Public:**
 - 8.1 Winterton Allotment Fence Report by Town Clerk and Cllr Alf Walton**
 - 8.2 Village Green / The Pickled Parson Update Report by Town Clerk**
 - 8.3 Parking adjacent to Harbinson House to the rear of Town Council Offices in Sedgefield (email from Ms Chloe Taylor dated 12th March 2020 and subsequent responses)**
 - 8.4 Parish Hall Update Report by Town Clerk and Projects & Media Co-ordinator**
 - 8.5 Consideration of Town Council Events 2020/21 Report by Town Clerk**

T. J. Ayre.

Dr Jane Ayre, Town Clerk
July 3, 2020


