

COMMITTEE: Policy & Resources
DATE: Monday 9th November 2020
TIME: Following Monthly Meeting
VENUE: Via Microsoft Teams



AGENDA

1. Apologies
 2. Declaration of Interest
 3. Matters of Information
 4. Public Participation
 5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Sedgefield's Festive Celebration Update Report by Festive Celebration Working Group
 - 5.3 Change Management Policy Recommendation Report by Personnel Committee
 - 5.4 Working Time Policy Update Recommendation Report by Personnel Committee
 - 5.5 Sedgefield Extra Report by Town Clerk
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 12th October 2020
 - 6.2 Financial Budget Comparison as at 29th October 2020
 - 6.3 Debtors List as at 29th October 2020
 - 6.4 Direct Debits and BACS List for 1st – 31st October 2020
 - 6.5 October 2020 Bank Reconciliations Plus September 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Town Council's VAT Reclaim 1st April 2020 – 30th September 2020 Update Report by Town Clerk
 - 6.7 2020/21 Internal Audit Update Report by Finance Working Group
 - 6.8 Support for Sedgefield In Bloom EDRC APP Funding Bid Report by Estates Working Group
 - 6.9 2019/20 Year End Update Report by Finance Working Group
 7. Correspondence:
 - 7.1 St Edmund's Church Path Lighting (letter from Mr Brian Mutch, Emeritus

- Church Warden dated 20th October 2020)
- 7.2 Village Green (emails from Ms Lesley Dexter-Edmenson dated 21st October 2020)
8. Consideration of Reports Exempt from the Public:
- 8.1 Village Green / The Pickled Parson Update Report by Town Clerk
 - 8.2 Village Green / Dun Cow Update Report by Town Clerk
 - 8.3 Village Green / 33 Front Street Recommendation Report by Cllrs Mel Carr and Gloria Wills
 - 8.4 Village Green / 7 Church View Report by Town Clerk
 - 8.5 Village Green / 26 Front Street Report by Town Clerk
 - 8.6 Projects & Media Co-ordinator – Maternity Cover Update Report by Personnel Committee
 - 8.7 Lighting Quotes For St Edmund’s Churchyard Report by Cllr Mel Carr and Town Clerk

T. J. Ayre.

Dr Jane Ayre, Town Clerk
November 2, 2020
