

COMMITTEE: Policy & Resources
DATE: Monday 11th January 2021
TIME: Following Monthly Meeting
VENUE: Via Microsoft Teams



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Annual Headstone Safety Testing 2020/21 Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.3 Town Council Personnel Policies For Review Recommendation Report by Personnel Committee

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 14th December 2020
 - 6.2 Financial Budget Comparison as at 18th December 2020
 - 6.3 Debtors List as at 18th December 2020
 - 6.4 Direct Debits and BACS List for 1st – 31st December 2020
 - 6.5 December 2020 Bank Reconciliations Plus November 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Local Restrictions Support Grant For Businesses Update Report by Finance Working Group
 - 6.7 2021/22 Budget and Precept Recommendation Report by Finance Working Group
 - 6.8 Review of Fees and Charges For 2021/22 Recommendation Report by Finance Working Group
 - 6.9 Reviewed External Grant Funding Policy & Procedures Recommendation Report by Finance Working Group
7. Correspondence:
 - 7.1 Double Taxation Report For Councils (email from CDALC dated 7th December 2020)

- 7.2 North East Transport Consultation (email and attachment from CDALC dated 15th December 2020)
- 7.3 Commemorative Plaques In County Durham (email from CDALC dated 15th December 2020)
- 8. Consideration of Reports Exempt from the Public:
 - 8.1 Butterwick Road Cemetery Expansion Project Update Report by Butterwick Road Cemetery Working Group
 - 8.2 Internal Auditor 2021/22 – 2023/24 Recommendation Report by Finance Working Group

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
January 5, 2021*

