



Sedgefield Town Council

You are hereby summoned to attend the Annual General Meeting of the Sedgefield Town Council which is to be held at 7 pm on Monday 17th May 2021, in the Sedgefield Parish Hall

Agenda

Notes:

Councillor attendance at this meeting will be in accordance with the Council's Covid Secure Meetings Policy.

Members of the public wishing to attend must email the Town Clerk (town.clerk@sedgefieldtowncouncil.gov.uk) by noon on Monday 17th May 2021 to register their wish to attend. Due to required social distancing measures capacity for members of the public to attend will be limited.

1. **Election of Chairman of Sedgefield Town Council**
2. **Declaration of Acceptance of Office**
To receive the Acceptance of Office from the newly elected Chairman of the Town Council.
3. **Apologies**
4. **Election of the Vice-Chairman of the Town Council**
5. **Election of the Mayor of the Town Council**
6. **To confirm the Chairman's Allowance as £1,000 for 2020 / 21**
(In pursuance of Section 15 (5) of the Local Government Act 1972)
7. **Procedures**
 - a) **To adopt**
 - i) **Standing Orders for 2020 / 21**
 - ii) **Financial Regulations 2020 / 21**
 - iii) **Delegation Scheme 2020 / 21**
 - iv) **Council Debt Policy 2020 / 21**
 - v) **Gifts and Hospitality Policy 2020 / 21**
 - b) **To affirm usage of the General Power of Competence**
(General Power of Competence (Prescribed Conditions) Order 2012)

8. Committees

a) Policy & Resources (P&R)

Chairman:
Vice-Chairman:
Members:

b) Environment

Chairman:
Vice-Chairman:
Members:

c) Community Development & Engagement

Chairman:
Vice-Chairman:
Members:

d) Sedgefield Extra

Chairman:
Vice-Chairman:
Members:

e) Community Chest

Chairman:
Vice-Chairman:
Members:

f) Personnel

Chairman:
Vice-Chairman:
Members:

9. Representatives to External Groups and Organizations (as over)

10. To confirm the current and proposed Working Groups

11. To approve the dates and times of the meetings for the forthcoming year

12. To nominate Honorary Freeman

T. J. Ayre.

Town Clerk: 4th May 2021

External Body	Representatives for 2021/22
SCA Executive	1
Sedgefield Twinning Assoc.	2
Crime Prevention / N. Watch	3
EDRC Local Council Committee AAP	1 + Clerk
CDALC AGM	1 Voting + reserve + Clerk
Citizens Advice Bureau	Invitation to be issued to all Cllrs if any received during 2021/22
Pubs Partnership	2
NETPark	1
Sedgefield Charities	To re-affirm existing Town Council appointed Trustees – “The Sedgefield District Relief In Need Charity” and “The Howle Hope Estate” Board – 2 “The Educational Foundation Board” – 2 (Note: Terms of office for all Town Council nominated Trustees last for four year term with each expiring in May 2025)
Sedgefield Development Trust	1
Sedgefield in Bloom	All invited and to appoint 1 Bloom Champion to liaise between the Bloom Group and Town Council
Sedgefield 700+	Open to all Cllrs
Staff Complaints	6 (to comprise of all members of Personnel Committee)
Staff Appeals	7 (to comprise of all non-Personnel Committee members)
Larger Local Councils	2 + Clerk

Current Working Groups

	Committee	Previous Members
Butterwick Road Cemetery	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Julie Towler, Alf Walton, Gloria Wills
Estates	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Julie Towler, Alf Walton, Mavis Wayman, Gloria Wills
Policy & Records Management	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Alf Walton, Mavis Wayman, Gloria Wills
Finance	P&R	Cllrs. Allan Blakemore, David Brown, Mel Carr, Leo McCormack, Alf Walton, Gloria Wills
Fireworks	CD&E	Cllrs. Allan Blakemore, Mel Carr, Alf Walton, Gloria Wills