

---

**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held following the Annual General  
Meeting on Monday 17<sup>th</sup> May 2021 in Sedgefield Parish Hall.**

---



## **AGENDA**

### **Notes:**

Councillor attendance at this meeting will be in accordance with the Council's Covid Secure Meetings Policy.

Members of the public wishing to attend must email the Town Clerk

([town.clerk@sedgefieldtowncouncil.gov.uk](mailto:town.clerk@sedgefieldtowncouncil.gov.uk)) by noon on Monday 17<sup>th</sup> May 2021 to register their wish to attend. Due to required social distancing measures capacity for members of the public to attend will be limited.

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
  - a. Finance Working Group Meeting: 15<sup>th</sup> April 2021**
  - b. Monthly Meeting: 19<sup>th</sup> April 2021**
  - c. P&R Committee Meeting: 19<sup>th</sup> April 2021**
  - d. Policy & Records Management Working Group Meeting: 21<sup>st</sup> April 2021**
  - e. Personnel Committee: 26<sup>th</sup> April 2021**
  - f. Special Town Council Meeting: 26<sup>th</sup> April 2021**
  - g. Extraordinary Town Council Meeting: 27<sup>th</sup> April 2021**
  - h. Finance Working Group Working Group: 29<sup>th</sup> April 2021**
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
  - 7.1. Chairman's Report**
  - 7.2. Mayor's Report**
  - 7.3. Future Community Development & Engagement plus  
Environment Committee Meetings Report by Town Clerk**
  - 7.4. Co-option of Councillor Report by Town Clerk**
- 8. External Reports:**

None.
- 9. Correspondence:**

None.

**10. Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, May 10, 2021



**COMMITTEE:** Policy & Resources  
**DATE:** Monday 17<sup>th</sup> May 2021  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

### **Notes:**

Councillor attendance at this meeting will be in accordance with the Council's Covid Secure Meetings Policy.

Members of the public wishing to attend must email the Town Clerk

([town.clerk@sedgefieldtowncouncil.gov.uk](mailto:town.clerk@sedgefieldtowncouncil.gov.uk)) by noon on Monday 17<sup>th</sup> May 2021 to register their wish to attend. Due to required social distancing measures capacity for members of the public to attend will be limited.

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
  - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk**
  - 5.2 Parish Hall Re-opening Report by Town Clerk**
  - 5.3 Community Chest Meeting Proposal by Town Clerk**

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:**
  - 6.1 Invoices for payment by cheques for approval after 19<sup>th</sup> April 2021**
  - 6.2 Financial Budget Comparison as at 10<sup>th</sup> May 2021**
  - 6.3 Debtors List as at 10<sup>th</sup> May 2021**
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 30<sup>th</sup> April 2021**
  - 6.5 April 2021 Bank Reconciliations Report by Town Clerk**
  - 6.6 Year End 2020/21 Update Report by Town Clerk**
  - 6.7 VAT Reclaim 1<sup>st</sup> October 2020 – 31<sup>st</sup> March 2021 Update Report by Town Clerk**
- 7. Correspondence:**
  - 7.1 East Durham Community Athletics Tract (letter from Mr Ean Parsons dated 19<sup>th</sup> April 2021 – deferred from Extraordinary Town Council meeting held on 27<sup>th</sup> April 2021)**

- 7.2 Outside Seating (email from Mr Philip Toshach dated 6<sup>th</sup> May 2021)
- 8. Consideration of Reports Exempt from the Public:
  - 8.1. Pest Control Report by Town Clerk and Cllr Alf Walton

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
May 10, 2021***

