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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 14<sup>th</sup> June 2021 in in Sedgefield Parish Hall.**

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## **AGENDA**

### **Notes:**

Councillor attendance at this meeting will be in accordance with the Council's Covid Secure Meetings Policy.

Members of the public wishing to attend must email the Town Clerk

([town.clerk@sedgefieldtowncouncil.gov.uk](mailto:town.clerk@sedgefieldtowncouncil.gov.uk)) by noon on Monday 14<sup>th</sup> June 2021 to register their wish to attend. Due to required social distancing measures capacity for members of the public to attend will be limited.

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
  - a. Minutes of Annual General Meeting 17<sup>th</sup> May 2021
  - b. Minutes of Monthly Meeting 17<sup>th</sup> May 2021
  - c. Minutes of P&R Committee 17<sup>th</sup> May 2021
  - d. Minutes of Estates Working Group 24<sup>th</sup> May 2021
  - e. Minutes of Personnel Committee 24<sup>th</sup> May 2021
  - f. Minutes of Community Chest 24<sup>th</sup> May 2021
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
  - 7.1. Chairman's Report
  - 7.2. Mayor's Report
  - 7.3. Co-option of Councillor Report by Town Clerk
- 8. External Reports:**
  - 8.1. DCC County Cllr Report by County Cllr Chris Lines
- 9. Correspondence:**
  - 9.1 Notice of Adoption of Supplementary Planning Document:  
Housing and Supplementary Planning Document: Housholder  
Extensions and Alterations (email from Planning Policy,  
Stockton on Tees Borough Council dated 28<sup>th</sup> May 2021)
- 10. Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, June 7, 2021

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 14<sup>th</sup> June 2021  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

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- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
  - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk**
  - 5.2 Estates Working Group Terms of Reference 2021/22**
  - 5.3 Disclosure and Barring Service (DBS) Policy Recommendation Report by Personnel Committee**
  - 5.4 Eden Gardens Bungalow Overhanging Trees Report by Cllr Stephen Winter**
  - 5.5 Town Council Offices Refurbishment Report by Estates Working Group**

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:**
  - 6.1 Invoices for payment by cheques for approval after 17<sup>th</sup> May 2021**
  - 6.2 Financial Budget Comparison as at 3<sup>rd</sup> June 2021**
  - 6.3 Debtors List as at 3<sup>rd</sup> June 2021**
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 31<sup>st</sup> May 2021**
  - 6.5 May 2021 Bank and April 2021 Public Sector Deposit Fund Reconciliations Report by Town Clerk**
- 7. Correspondence:**
  - 7.1 Sedgefield WI Request (email from Mrs Sheila Swanson dated 26<sup>th</sup> May**

2021)

- 7.2 Mango Dentists (email from Ms Angela Wears dated 20<sup>th</sup> May 2021)
- 7.3 Licensing – New Premises Licence Application Received – Lost Robot, 6a Church View, Sedgefield (email from CDALC dated 3<sup>rd</sup> June 2021)
- 7.4 Sedgefield, Health Centre Car Park (email and attachment from Mr Peter Broxton, DCC dated 2<sup>nd</sup> June 2021)
- 8. Consideration of Reports Exempt from the Public:
  - 8.1. Eden Drive Play Area Recommendation Report by Estates Working Group
  - 8.2. Tree Inspection Recommendation Report by Estates Working Group
  - 8.3. Parish Hall Noticeboard Recommendation Report by Estates Working Group
  - 8.4. Village Greens Update Report by Estates Working Group
  - 8.5. Parish Hall Wifi Recommendation Report by Cllrs Allan Blakemore, Mel Carr and Clerk

*T. J. Ayre.*

**Dr Jane Ayre, Town Clerk**  
**June 7, 2021**

