
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 12th July 2021 in in Sedgefield Parish Hall.**



AGENDA

Notes:

Councillor attendance at this meeting will be in accordance with the Council's Covid Secure Meetings Policy.

Members of the public wishing to attend must email the Town Clerk

(town.clerk@sedgefieldtowncouncil.gov.uk) by noon on Monday 12th July 2021 to register their wish to attend. Due to required social distancing measures capacity for members of the public to attend will be limited.

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
 - a. Minutes of Monthly Meeting** 14th June 2021
 - b. Minutes of P&R Committee** 14th June 2021
 - c. Minutes of Personnel Committee** 21st June 2021
 - d. Minutes of Estates Working Group** 21st June 2021
 - e. Minutes of Finance Working Group** 24th June 2021
 - f. Minutes of Joint Sedgefield Town Council/Sedgefield In Bloom Meeting** 28th June 2021
 - g. Minutes of Special Town Council Meeting** 28th June 2021
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
 - 7.1. Chairman's Report**
 - 7.2. Mayor's Report**
- 8. External Reports:**
 - 8.1. Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**

None.
- 10. Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, July 5, 2021

COMMITTEE: Policy & Resources
DATE: Monday 12th July 2021
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



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- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk**
 - 5.2 Finance Working Group Terms of Reference 2021/22**
 - 5.3 Confidential Reporting Code Recommendation Report by Finance Working Group**
 - 5.4 Re-opening of Town Council Offices Report by Town Clerk**
 - 5.5 Community Chest Meeting Proposal by Cllrs Julie Towler and Mavis Wayman**
 - 5.6 Sedgefield Youth Club Update Report by Cllr Julie Towler and Town Clerk**

Note: Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:**
 - 6.1 Invoices for payment by cheques for approval after 14th June 2021**
 - 6.2 Financial Budget Comparison as at 1st July 2021**
 - 6.3 Debtors List as at 1st July 2021**
 - 6.4 Direct Debits and BACS List for 1st – 30th June 2021**
 - 6.5 May 2021 Bank Reconciliations plus April 2021 and May 2021 Public Sector Deposit Fund Reconciliations Report by Town Clerk**
 - 6.6 Exercise of Public Rights – Year End Accounts 2020/21 Report by Town Clerk**

7. Correspondence:

- 7.1 Tree Cutting (emails from Mr Gary Davies dated 18th and 21st June 2021)**
- 7.2 [License] (letter from Ms Hazel Wright and Ms Cristina Moreria, Casa Café received 17th June 2021)**
- 7.3 Bowls Club Progress Report 30th June 2021 (from Mr Chris Vincent)**
- 7.4 Permission To Get A Table Outside For 2 Days (email from Loft to Loved dated 24th June 2021)**
- 7.5 Inconsiderate Parking At The End Of Station Road (email from County Cllr Chris Lines dated 24th June 2021)**
- 7.6 Bloom Bench (email and attachment from Mr Howard Smith dated 28th June 2021)**

8. Consideration of Reports Exempt from the Public:

- 8.1. Eden Drive Play Area Recommendation Report by Estates Working Group**
- 8.2. Festive Lighting Recommendation Report by Estates Working Group**
- 8.3. Cemetery Lodge Recommendation Report by Estates Working Group**
- 8.4 Village Greens Update Report by Town Clerk**
- 8.5 Ceddesfeld Hall Rent Review Recommendation by Finance Working Group**

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
July 5, 2021***

