
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 14th February 2022 at Sedgefield Parish Hall**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Monthly Meeting** 17th January 2022
 - b. **Minutes of P&R Committee** 17th January 2022
 - c. **Minutes of Finance Working Group** 20th January 2022
 - d. **Minutes of Community Development & Engagement Committee** 24th January 2022
 - e. **Minutes of Environment Committee** 24th January 2022
 - f. **Minutes of Estates Working Group** 31st January 2022
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
 - 7.3. **Councillor Vacancies Update Report by Town Clerk**
8. **External Reports:**
 - 8.1. **Report From Durham County Councilor Chris Lines, Sedgefield Division**
 - 8.2. **Crime Statistics Sedgefield**
9. **Correspondence:**

None.
10. **Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, February 7, 2022



COMMITTEE: Policy & Resources
DATE: Monday 14th February 2022
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Six Monthly Lift Inspection Update Report by Town Clerk
 - 5.2 Draft Village Green Policy Recommendation Report by Estates Working Group
 - 5.3 Updated Parish Hall User Policy Recommendation Report by Estates Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 17th January 2022
 - 6.2 Financial Budget Comparison as at 27th January 2022
 - 6.3 Debtors List as at 27th January 2022
 - 6.4 Direct Debits and BACS List for 1st – 31st January 2022
 - 6.5 January 2022 Bank Reconciliations Plus December 2021 Public Sector Deposit Fund Reconciliation Plus Imprest Account Reconciliation for January 2022 Report by Town Clerk
 - 6.6 Internal Audit Update Report by Finance Working Group
 - 6.7 Double Taxation Proposal Recommendation Report by Finance Working Group
 - 6.8 Corporate Risk Management Schedule Recommendation Report by Finance Working Group
7. Correspondence:

None.
8. Consideration of Reports Exempt from the Public:
 - 8.1 Village Greens Update Report by Town Clerk
 - 8.2 Potential Recognition Award Update Report by Town Clerk
 - 8.3 Hedges Maintenance Recommendation Report by Town Clerk and Head Gardener & Cemetery Superintendent

- 8.4 Durham County Council Human Resources SLA Recommendation Report by Town Clerk
- 8.5 Grass Cutting 2022/23 and 2023/24 Contract Recommendation Report by Town Clerk

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
February 7, 2022***

Community Development & Engagement
COMMITTEE: Committee
DATE: Monday 21st February 2022
TIME: Following Environment Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Community Event/Platinum Jubilee Celebrations Report by Cllr Allan Blakemore and Town Clerk
6. Correspondence:
 - 6.1. Minutes of (Sedgefield) Youth Club Meeting held Monday 24th January 2022

T. J. Ayre.

Dr Jane Ayre
Town Clerk
February 7, 2022



COMMITTEE: Environment Committee
DATE: Monday 21st February 2022
TIME: 7pm
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Allotment Inspections 2022 Report by Town Clerk
 - 5.2. Allotment Champion Report by Town Clerk
6. Correspondence:
 - 6.1 Sedgefield In Bloom Group (minutes of meeting held 19th January 2022)
 - 6.2 The County Council of Durham (Sedgefield) (Prohibition & Restriction of Waiting & Stopping, Parking Places & Disabled Parking) Order 2022 (Amendment No 1) Order 2021 (email and attachments from Ms Sharon Renwick, DCC dated 1st February 2022)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
February 7, 2022*