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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held after the AGM  
on Monday 16<sup>th</sup> May 2022 at Sedgefield Parish Hall**

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## **AGENDA**

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
  - a. **Minutes of Monthly Meeting** 11<sup>th</sup> April 2022
  - b. **Minutes of P&R Committee** 11<sup>th</sup> April 2022
  - c. **Minutes of Environment Committee** 11<sup>th</sup> April 2022
  - d. **Minutes of Community Development & Engagement Committee** 11<sup>th</sup> April 2022
  - e. **Minutes of Finance Working Group** 19<sup>th</sup> April 2022
  - f. **Minutes of Policy & Records Management Working Group** 21<sup>st</sup> April 2022
  - g. **Minutes of Special Town Council Meeting** 25<sup>th</sup> April 2022
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
  - 7.1. **Chairman's Report**
  - 7.2. **Mayor's Report**
  - 7.3 **Draft Annual Town Meeting Minutes Report by Town Clerk**
8. **External Reports:**
  - 8.1. **Report From Durham County Councilor Chris Lines, Sedgefield Division**
  - 8.2 **Sedgefield Crime Statistics Dates 31<sup>st</sup> March 2022 – 29<sup>th</sup> April 2022**
9. **Correspondence:**
  - 9.1 **Planning Permission Approved For EDCAT Athletics Track (email and accompanying letter from Ms Kay Aitkin dated 11<sup>th</sup> April 2022)**
  - 9.2 **Supplementary Planning Documents Consultation (email from Mr Geoff Paul, DCC dated 22<sup>nd</sup> April 2022) [Note: this was emailed to all Cllrs on 27<sup>th</sup> April 2002]**
10. **Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, May 9, 2022

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 16<sup>th</sup> May 2022  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
  2. Declaration of Interest
  3. Matters of Information
  4. Public Participation
  5. Reports:
    - 5.1 Timings of Council Meetings Report by Cllr Allan Blakemore
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
    - 6.1 Invoices for payment by cheques for approval after 11<sup>th</sup> April 2022
    - 6.2 Financial Budget Comparison as at 6<sup>th</sup> May 2022
    - 6.3 Debtors List as at 6<sup>th</sup> May 2022
    - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 30<sup>th</sup> April 2022
    - 6.5 April 2022 Bank Reconciliations Plus April 2022 Imprest Account Reconciliation and April 2022 Public Sector Deposit Fund Update Report by Town Clerk
    - 6.6 Year End 2021/22 Update Report by Town Clerk
    - 6.7 Review of Community Chest Terms of Reference Report by Finance Working Group
  7. Correspondence:
    - 7.1 Re: Cowley House Farm, on land East of Stockton Road, Thorpe Larches, Stockton on Tees TS21 3HH (the “Project”) Community Benefit Deed (email from Ms Charlotte Kitchin, Lightsource bp)
  8. Consideration of Reports Exempt from the Public:
    - 8.1 Village Greens Update Report by Town Clerk
    - 8.2 Potential Recognition Award Update Report by Town Clerk
    - 8.3 Electrical Work in Town Council Offices and Parish Hall Report by Town Clerk

**8.4 Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
May 9, 2022***

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**Community Development & Engagement**  
**COMMITTEE:** Committee  
**DATE:** Monday 23<sup>rd</sup> May 2022  
**TIME:** Following Environment Committee  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Community Event/Platinum Jubilee Celebrations Report by Cllr Allan Blakemore and Town Clerk
  - 5.2. Sedgefield Youth Club 2022 Summer Holiday Programme Report by Projects & Media Co-ordinator
6. Correspondence:  
None.

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**May 9, 2022**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 23<sup>rd</sup> May 2022  
**TIME:** 7pm  
**VENUE:** Sedgefield Parish Hall



### **AGENDA**

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1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:  
None.
6. Correspondence:  
None.

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
May 9, 2022*