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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
on Monday 14<sup>th</sup> November 2022 at Sedgefield Parish Hall**

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## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
  - a. Minutes of Fireworks Working Group** 4<sup>th</sup> October 2022
  - b. Minutes of Monthly Meeting** 10<sup>th</sup> October 2022
  - c. Minutes of P&R Committee** 10<sup>th</sup> October 2022
  - d. Minutes of Environment Committee** 10<sup>th</sup> October 2022
  - e. Minutes of Community Development & Engagement** 10<sup>th</sup> October 2022
  - f. Minutes of Personnel Committee** 17<sup>th</sup> October 2022
  - g. Minutes of Joint Town Council / Sedgefield In Bloom Meeting** 20<sup>th</sup> October 2022
  - h. Minutes of Fireworks Working Group** 24<sup>th</sup> October 2022
  - i. Minutes of Finance Working Group** 27<sup>th</sup> October 2022
  - j. Minutes of Estates Working Group** 31<sup>st</sup> October 2022
  - k. Minutes of Special Town Council Meeting: Butterwick Road Cemetery Expansion Project** 31<sup>st</sup> October 2022
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
  - 7.1. Chairman's Report**
  - 7.2. Mayor's Report**
- 8. External Reports:**
  - 8.1. Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**

None.
- 10. Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, November 7, 2022



**COMMITTEE:** Policy & Resources  
**DATE:** Monday 14<sup>th</sup> November 2022  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
  - 5.1 The Queen's Tree Update Report by Estates Working Group?**
  - 5.2 Proposed Variation to Hardwick Live Licence Report by Cllrs Allan Blakemore and Kelly Dickerson**
  - 5.3 Parish Hall Recommendations by Estates Working Group**

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:**
  - 6.1 Invoices for payment by cheques for approval after 10<sup>th</sup> October 2022**
  - 6.2 Financial Budget Comparison as at 2<sup>nd</sup> November 2022**
  - 6.3 Debtors List as at 2<sup>nd</sup> November 2022**
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 31<sup>st</sup> October 2022**
  - 6.5 October 2022 Bank Reconciliations Plus October 2022 Imprest Account Reconciliations and September 2022 Public Sector Deposit Fund Reconciliations Report by Town Clerk**
  - 6.6 Internal Audit Findings Update Report by Finance Working Group**
  - 6.7 VAT Reclaim Update 1<sup>st</sup> April 2022 – 30<sup>th</sup> September 2022 Report by Town Clerk**
- 7. Correspondence:**

**None.**
- 8. Consideration of Reports Exempt from the Public:**
  - 8.1 Village Greens Update Report by Town Clerk**
  - 8.2 Recognition Award Update Report by Town Clerk**

**8.3 National Pay Award 2022/23 Recommendation Report by Personnel  
Committee and Finance Working Group**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
November 7, 2022***

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**Community Development & Engagement**  
**COMMITTEE:** Committee  
**DATE:** Monday 14<sup>th</sup> November 2022  
**TIME:** Following Environment Committee  
**VENUE:** Sedgefield Parish Hall

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## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 York Winter Coach Trip Update Report by Town Clerk
  - 5.2 Sedgefield Town Council's Annual Fireworks Display Update Report by Fireworks Working Group
  - 5.3 Snow Party Update Report by Town Clerk
  - 5.4 Coronation of King Charles III Report by Cllr Allan Blakemore and Town Clerk
6. Correspondence:
  - 6.1 Sedgefield Youth Club Management Committee (minutes from AGM held on 10<sup>th</sup> October 2022)
  - 6.2 Sedgefield Neighbourhood Watch (minutes of meeting held 12<sup>th</sup> October 2022)
  - 6.3 Filming Christmas Lights (emails from Alexander Shirley dated 28<sup>th</sup> October and 2<sup>nd</sup> November 2022)

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**November 7, 2022**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 14<sup>th</sup> November 2022  
**TIME:** Following P&R Committee  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

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1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 St Edmund's Manor – New Entrance to Sedgefield Report by Cllr Stephen Winter
  - 5.2 Butterwick and Winterton Allotments Inspections Update Report by Projects & Media Co-ordinator
  - 5.3 Sedgefield In Bloom Update Report by Town Clerk
6. Correspondence:
  - 6.1 Sedgefield Library Car Park (email from Mr Ewan Brown, Durham County Council dated 13<sup>th</sup> October 2022)
  - 6.2 Invitation To Enter Northumbria In Bloom 2023 (email and letter from Ms Jo Wood, Northumbria In Bloom dated 31<sup>st</sup> October 2022)

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
November 7, 2022*