
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
on Monday 13th February 2023 at Sedgefield Parish Hall**



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
 - a. Minutes of Monthly Meeting** 16th January 2023
 - b. Minutes of P&R Committee** 16th January 2023
 - c. Minutes of Environment Committee** 16th January 2023
 - d. Minutes of Community Development & Engagement Committee** 16th January 2023
 - e. Minutes of Estates Working Group** 23rd January 2023
 - f. Minutes of Personnel Committee** 23rd January 2023
 - g. Minutes of Finance Working Group** 26th January 2023
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
 - 7.1. Chairman's Report**
 - 7.2. Mayor's Report**
 - 7.3. Councillor Resignations Update Report by Town Clerk**
- 8. External Reports:**
 - 8.1. Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**
 - 9.1. Durham County Council Consultations – Further Consultation on North East Devolution Deal (email from CDALC dated 30th January 2023)**
 - 9.2. ASB (email from Mr Peter Howarth dated 3rd February 2023)**
- 10. Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, February 6, 2023



COMMITTEE: Policy & Resources
DATE: Monday 13th February 2023
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Annual Headstone Safety Testing 2022/23 Findings Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.2 Butterwick Road Cemetery Expansion Update – Hard and Soft Landscaping Plan Recommendation Plan by Butterwick Road Cemetery Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 16th January 2023
 - 6.2 Financial Budget Comparison as at 2nd February 2023
 - 6.3 Debtors List as at 2nd February 2023
 - 6.4 Direct Debits and BACS List for 1st – 31st January 2023
 - 6.5 January 2023 Bank Reconciliations Plus January 2023 Imprest Account Reconciliations and December 2022 Public Sector Deposit Fund Reconciliations Report by Town Clerk
 - 6.6 2022/23 Year End Accounts Timetable Recommendation by Finance Working Group
7. Correspondence:

None.
8. Consideration of Reports Exempt from the Public:
 - 8.1 Annual Increment To Town Clerk Report by Personnel Committee
 - 8.2 Personnel Update Report by Personnel Committee
 - 8.3 Durham County Council Human Resources SLA Recommendation by Personnel Committee

8.4 Village Greens Update Report by Town Clerk

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
February 6, 2023***

Community Development & Engagement
COMMITTEE: Committee
DATE: Monday 13th February 2023
TIME: Following Environment Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. King's Coronation Update Report by Cllr Allan Blakemore and Town Clerk
6. Correspondence:
 - 6.1. Sedgefield Neighbourhood Watch (minutes of meeting held on 12th January 2023)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
February 6, 2023



COMMITTEE: Environment Committee
DATE: Monday 13th February 2023
TIME: Following P&R Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
None.
6. Correspondence:
None.

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
February 6, 2023*