

You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held after the AGM on Monday 9th May 2016, in the Council Offices.



AGENDA

1. Apologies
2. Declaration of Interest
3. STC Minutes / Committee Reports
 - a. Minutes of Environment Committee: 21st March 2016
 - b. Minutes of Special Town Council Meeting to consider Eden Drive Planning Proposal 4th April 2016
 - c. Minutes of Monthly Meeting: 11th April 2016
 - d. Minutes of P&R Committee: 11th April 2016
 - e. Minutes of Finance Working Group: 14th April 2016
 - f. Minutes of Environment Committee: 18th April 2016
 - g. Minutes of Community Development & Engagement Committee: 18th April 2016
 - h. Minutes of Special Town Council Meeting to approve 2015/16 Accounts: 25th April 2016
 - i. Minutes of Policy & Records Management Working Group: 26th April 2016
4. Matters of Information
5. Dates of Meetings
6. Police Report
7. Public Participation
8. Internal reports
 - 8.1. Chairman's Report
 - 8.2. Mayor's Report
 - 8.3. Co-option of Councillor Update Report by Town Clerk
 - 8.4. Consideration of Sedgefield Extra – Request from Cllr John Robinson
 - 8.5. Ceddesfeld Hall Lease Update Report by Town Clerk and Cllr Mel Carr
9. External Reports
None to date
10. Correspondence
 - 10.1 County Durham Plan – Statement of Community Involvement (consideration of various correspondence issued to all Cllrs in April 2016)
 - 10.2 Appeal Decision, Caravan, Spring Lane (email and attachment from County Cllr John Robinson dated 21st April 2016)
11. Sedgefield Plan
 - 11.1. Sedgefield Plan Update Report by Town Clerk
12. Current Planning Applications

T. J. Ayre.

COMMITTEE: Policy & Resources
DATE: Monday 9th May 2016
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Six Monthly Lift Inspection Report by Town Clerk
 - 5.2 Cemetery Lodge Update Report by Town Clerk
6. Financial matters:
 - 6.1 Monthly Accounts: Income (as at 27th April 2016) / Expenditure (as at 3rd May 2016 minus unapproved cheques after 11th April 2016 (to be circulated prior to meeting)
 - 6.2 Cheques for approval after 11th April 2016 (to be circulated prior to the meeting)
 - 6.3 Debtors list as at 3rd May 2016 (to be circulated prior to the meeting)
 - 6.4 Bank Reconciliation Report by Town Clerk and Financial Assistant/Receptionist
 - 6.5 Internal Auditor's Findings Reports February 2016 by Finance Working Group
 - 6.6 Events and Community Chest Budget Carry Forwards Report by Finance Working Group
 - 6.7 Outstanding Fairhurst Invoice Update Report by Finance Working Group
 - 6.8 Review of Internal Control 2015/16 Report by Town Clerk
7. Correspondence:
 - 7.1 Bulletin on National Developments and Meetings – 15th April 2016 (email from Mr Jonathan Owen, NALC dated 15th April 2016)
 - 7.2 Government Response To Petition (email Petitions: UK Government & Parliament dated 19th April 2016)
 - 7.3 Bulletin on National Developments and Meetings – 22nd April 2016 (email from Mr Jonathan Owen, NALC dated 22nd April 2016)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
June 23, 2016*

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 16th May 2016

TIME: Following Environment Committee

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
 - 5.1 Grants Funding Update Report by Community Development Officer
 - 5.2 Youth Event 30th April 2016 Update – Verbal Report by Cllrs Chris Lines and Lynne Dentith (Note: to include feedback on Youth Shelter)
 - 5.3 Outdoor Fitness Update – Verbal Report by Cllrs Chris Lines and Dudley Waters
6. Correspondence
None to date

T. J. Ayre.

Dr Jane Ayre
Town Clerk
June 23, 2016

COMMITTEE: Environment Committee
DATE: Monday 16th May 2016
TIME: 7pm
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
 - 5.1 Planted Bed At Top Of Spring Lane Update Report by Town Clerk
 - 5.2 Eden Drive Playground Safety Update Report by Town Clerk
 - 5.3 Village Green Footpaths Report by Community Development Officer
6. Correspondence
 - 6.1 Street Lighting Energy Reduction Project (SLERP 47) – Proposal to Remove Street Lights – Sedgefield (email from Ms Yvonne Edwards, DCC dated 26th April 2016)
 - 6.2 Hardwick Hall Hotal Noise Complaints – Friday 22nd April 2016 (chain of emails Cllr Gloria Wills (25th April 2016), Ms Helen Johnson of DCC (26th April 2016) and Mr Stephen Pollock of DCC (27th April 2016)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
June 23, 2016