

You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 11<sup>th</sup> July 2016, in the Council Offices.



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## AGENDA

1. Apologies
2. Declaration of Interest
3. STC Minutes / Committee Reports
  - a. Minutes of Personnel Committee: 7<sup>th</sup> June 2016
  - b. Minutes of Special Town Council Meeting: 7<sup>th</sup> June 2016
  - c. Minutes of Monthly Meeting: 13<sup>th</sup> June 2016
  - d. Minutes of P&R Committee: 13<sup>th</sup> June 2016
  - e. Minutes of Estates Working Group: 16<sup>th</sup> June 2016
  - f. Minutes of Community Development & Engagement Committee: 20<sup>th</sup> June 2016
  - g. Minutes of Environment Committee 20<sup>th</sup> June 2016
  - h. Minutes of Finance Working Group: 23<sup>rd</sup> June 2016
4. Matters of Information
5. Dates of Meetings
6. Police Report
7. Public Participation
8. Internal reports
  - 8.1. Chairman's Report
  - 8.2. Mayor's Report
9. External Reports
  - 9.1 Verbal Report from County Cllr John Robinson
10. Correspondence
  - 10.1 County Durham Plan Issues and Options Consultation Summer 2016 (email from [consult@objective.co.uk](mailto:consult@objective.co.uk) dated 22<sup>nd</sup> July 2016) Note: email previously shared with all for consideration
  - 10.2 Draft Durham City Sustainable Transport Strategy 2016-2033 (email from [consult@objective.co.uk](mailto:consult@objective.co.uk) dated 22<sup>nd</sup> June 2016) Note: email previously shared with all for consideration
  - 10.3 Sedgefield Town Council Invoice 104078/04 (letter from Mr Dominic Waugh, Fairhurst dated 22<sup>nd</sup> June 2016)
  - 10.4 Appeal for the Proposals at land South of Eden Drive, Sedgefield (letter from Mr Terry Collins, Chief Executive, DCC dated 22<sup>nd</sup> June 2016)
  - 10.5 County Councillor Funding (email from Ms Sandra Stephenson, DCC dated 21<sup>st</sup> June 2016)
11. Sedgefield Plan
  - 11.1. Sedgefield Plan Update Report by Town Clerk
12. Current Planning Applications
13. Determination of Sedgefield Town Council representation at forthcoming public inquiry relating to land South of Eden Drive

*T. J. Ayre.*

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**COMMITTEE:** Policy & Resources  
**DATE:** Monday 11<sup>th</sup> July 2016  
**TIME:** Following Monthly Meeting  
**VENUE:** Council Offices

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## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Proposal for Production of Town Council Staff Handbook Report by Finance Working Group

Note: Reports related to information exempt from the public are considered under agenda item 9.
6. Financial matters:
  - 6.1 Monthly Accounts: Income (as at 22<sup>nd</sup> June 2016) / Expenditure (as at 22<sup>nd</sup> June 2016 minus unapproved cheques after 13<sup>th</sup> June 2016)
  - 6.2 Cheques for approval after 13<sup>th</sup> June 2016
  - 6.3 Debtors List as at 21<sup>st</sup> June 2016
  - 6.4 Bank/Cash Reconciliation Report by Town Clerk
  - 6.5 Proposal to Release Paths Partnership Funding held by Town Council Report by Finance Working Group
  - 6.6 Town Council Events Carry Forward Report by Finance Working Group
  - 6.7 Terms of Reference for Finance Working Group 2016/17 Report by Town Clerk
7. Correspondence:
  - 7.1 Durham Association News June 2016 (Newsletter 57)
  - 7.2 Bulletin on National Developments and Meetings – 24<sup>th</sup> June 2016 (email from Mr Jonathan Owen, NALC dated 24<sup>th</sup> June 2016)
  - 7.3 Bulletin on National Developments and Meetings – 1<sup>st</sup> July 2016 (email from Silvia Nicole, NALC dated 1<sup>st</sup> July 2016)
  - 7.4 Sedgefield Out of School Fun Club – Request For Terrace Hill Funding (letter and attachments from Ms Sue Bell dated 30<sup>th</sup> June 2016)

**8. Training:**

**8.1 Your Council, Your Finances, Your Responsibility (County Durham and Cleveland County Training Partnership Event 8<sup>th</sup> September 2016)**

**9. Consideration Of Reports Exempt From Public:**

**9.1 Appointment of Town Council Gardener Report by Personnel Committee**

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk, July 5, 2016*

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**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 18<sup>th</sup> July 2016

**TIME:** Following Environment Committee

**VENUE:** Council Offices

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
  - 5.1 Grants Funding Update Report by Community Development Officer (Report to be circulated at the meeting)
  - 5.2 Delivering Differently Update Report by Town Clerk
  - 5.3 Outdoor Fitness Update – Verbal Report by Cllrs Chris Lines and Dudley Waters
  - 5.4 Its Up 2U Funding Scheme Update Report by Cllr Mel Carr and Parish Hall Project Worker
  - 5.5 Sedgefield Farmers Market Update Report by Mr Roger Clubley, Sedgefield Development Trust
  - 5.6 Youth Work Update Report by Cllr Chris Lines
6. Correspondence  
None to date.

*T. J. Ayre.*

**Dr Jane Ayre**  
Town Clerk  
July 5, 2016

**COMMITTEE:** Environment Committee  
**DATE:** Monday 18<sup>th</sup> July 2016  
**TIME:** 7.00pm  
**VENUE:** Council Offices



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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
  - 5.1 Hardwick Hall Hotel Noise Complaints Update Report by Town Clerk
  - 5.2 Proposed Bloom Project – Wall Adjacent To Ceddesfeld Hall Update Report by Town Clerk
  - 5.3 Proposed Sedgefield In Bloom Shed At Ceddesfeld Hall Compound – Verbal Report by Cllr Ian Sutherland
6. Correspondence
  - 6.1 Poly Tunnel (email from Mr John Adair dated 23<sup>rd</sup> June 2016)
  - 6.2 Unlawful parking at the junction of Stockton Road/Rectory Road, Sedgefield (letter from Mr Clive Brooker dated 29<sup>th</sup> June 2016)
7. Tenders:
  - 7.1 Fencing at Butterwick Road Cemtery

*T. J. Ayre.*

**Dr Jane Ayre, Town Clerk**  
**July 5, 2016**