

You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 14th November 2016, in the Council Offices.



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Minutes of Monthly Meeting:** 10th October 2016
 - b. Minutes of P&R Committee:** 10th October 2016
 - c. Minutes of Personnel Committee:** 13th October 2016
 - d. Minutes of Town Council and SVAG Meeting:** 17th October 2016
 - e. Minutes of Environment Committee:** 17th October 2016
 - f. Minutes of Community Development & Engagement Committee:** 17th October 2016
 - g. Minutes of Fireworks Working Group Meeting:** 20th October 2016
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Police Report**
- 7. Public Participation**
- 8. Internal reports**
 - 8.1. Chairman's Report**
 - 8.2. Mayor's Report**
 - 8.3. Spring Lane – Formal Complaint Update Report by Town Clerk**
- 9. External Reports**
 - 9.1. DCC Update by County Cllr Rachel Lumsdon**
- 10. Correspondence**
 - 10.1. Appeal Decision Regarding Durham County Council Story Homes and the Durham Diocesan Board regarding land to the south of Eden Drive (letter from Mr and Mrs Tweddle dated 26th October 2016)**
- 11. The Sedgefield Plan Update Report by Town Clerk**
- 12. Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, December 1, 2016

COMMITTEE: Policy & Resources
DATE: Monday 14th November 2016
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Six Monthly Lift Inspection Report by Town Clerk
 - 5.2 Cemetery Lodge Update Report by Town Clerk

Note: Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
 - 6.1 Monthly Accounts: Income (as at 7th November) / Expenditure (as at 7th November 2016 minus unapproved cheques after 10th October 2016)
 - 6.2 Cheques for approval after 10th October 2016
 - 6.3 Debtors List as at 7th November 2016
 - 6.4 Mid-point Review of Town Council 2016/17 Budget Report by Finance Working Group
 - 6.5 VAT Reclaim Update Report by Town Clerk
 - 6.6 Internal Auditor Update Report by Town Clerk
7. Correspondence:
 - 7.1 Licensing Act 2003 – Applications Received – Minor Variation Application – Sainsburys Supermarket, Salters Lane, Sedgefield (email from Mr Steve Ragg, CDALC dated 25th October 2016)
 - 7.2 CDALC AGM Update (emails and attachments from Mr Steve Ragg, CDALC dated 31st October 2016 and 1st November 2016)
 - 7.3 NALC Bulletin on National Developments and Meetings – 21st October 2016 (email and attachments from Mr Jonathan Owen, NALC dated 21st October 2016)
8. Consideration Of Reports Exempt From Public:
 - 8.1 Parish Hall Project Worker Proposal Report by Finance Working Group
 - 8.2 Quotations for Eden Drive Playground Area Repairs
 - 8.3 Quotations for Tree Works in grounds of Ceddesfeld Hall

- 8.4 Quotation for Tree Works between grounds of Ceddesfeld Hall and School
- 8.5 Quotation for Tree Works at Butterwick Road Allotments Site
- 8.6 Quotation for Emptying Two Recycling Bays at Butterwick Road Cemetery

T. J. Ayre.

Dr Jane Ayre, Town Clerk, December 1, 2016

COMMITTEE: **Community Development & Engagement
Committee**

DATE: **Monday 21st November 2016**

TIME: **7pm**

VENUE: **Council Offices**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **Matters of Information**
4. **Public Participation**
5. **Reports**
 - 5.1 **Youth Work Update Report by Cllrs Lynne Dentith and Chris Lines**
 - 5.2 **2016 Annual Fireworks Display Report by Fireworks Working Group (to be issued separately prior to the meeting)**
 - 5.3 **2016 Snow Party Report by Town Clerk**
 - 5.4 **Its Up 2U Funding Update Report by Parish Hall Project Worker**
6. **Correspondence**
 - 6.1 **Section 106 Money Relating to Thurlow Grange (email from Mr Terry Collins, DCC dated 2nd November 2016)**
 - 6.2 **Invitation: A Celebration of Sedgefield Volunteers (email and attachment from Sedgefield Village Games dated 1st November 2016)**

T. J. Ayre.

**Dr Jane Ayre
Town Clerk
December 1, 2016**

COMMITTEE: Environment Committee
DATE: Monday 21st November 2016
TIME: Following Community Development & Engagement Committee
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
 - 5.1 Minutes of Joint Sedgefield Town Council and Sedgefield in Bloom Group (meeting held on Thursday 20th October 2016)
 - 5.2 Northumbria In Bloom – Review of 2016 and Consideration of 2017 Competition Entry Report by Town Clerk and Gardening Supervisor
 - 5.3 Sedgefield In Bloom Sponsorship Donation Report by Town Clerk
6. Correspondence
 - 6.1 Sedgefield Grounds Maintenance Tenant Inspectors (email from Mr Dave Sayers, Contracts Manager, Livin dated 31st October 2016)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
December 1, 2016