

You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 13th March 2017, in the Council Offices.



AGENDA

1. Apologies
2. Declaration of Interest
3. STC Minutes / Committee Reports
 - a. Minutes of Community Chest: 13th February 2017
 - b. Minutes of Monthly Meeting: 13th February 2017
 - c. Minutes of P&R Committee: 13th February 2017
 - d. Minutes of Personnel Committee: 15th February 2017
 - e. Minutes of Community Development & Engagement Committee: 20th February 2017
 - f. Minutes of Environment Committee: 20th February 2017
 - g. Minutes of Finance Working Group: 27th February 2017
4. Matters of Information
5. Dates of Meetings
6. Police Report
7. Public Participation
8. Internal reports
 - 8.1. Chairman's Report
 - 8.2. Mayor's Report
9. External Reports
 - 9.1. Report from DCC Member (JR / RL)
10. Correspondence
 - 10.1 Appeal Decision APP/X1355/W/16/3162913 The Caravan, Spring Lane, Sedgefield (Report by The Planning Inspectorate dated 14th February 2017)
Note: Copies of this Appeal Decision already circulated to all Cllrs.
 - 10.2 Town and Country Planning Act 1990 Section 257 Proposed Diversion of Public Footpath No. 16 Sedgefield Parish (letter from Mr Owen Shaw, DCC dated 15th February 2017) Note: Copies of this correspondence already circulated to all Cllrs.
11. The Sedgefield Plan
 - 11.1 The Sedgefield Plan Report by Town Clerk
12. Current Planning Applications

T. J. Ayre.

Dr Jane Ayre, Town Clerk, March 6, 2017

COMMITTEE: Policy & Resources
DATE: Monday 13th March 2017
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1 Parish Hall User Forum Update Report by Parish Hall Project Worker**
 - 5.2 Council Elections 2017 Timetable Report by Town Clerk**
 - 5.3 DRAFT Gifts and Hospitality Policy Report by Finance Working Group**
 - 5.4 Sedgefield Extra Report by Town Clerk**

Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial matters:**
 - 6.1 Monthly Accounts: Income (as at 2nd March 2017) / Expenditure (as at 2nd March 2017 minus unapproved cheques after 13th February 2017)**
 - 6.2 Cheques for approval after 13th February 2017**
 - 6.3 Debtors List as at 2nd March 2017**
 - 6.4 Internal Auditor's Latest Reports by Finance Working Group**
 - 6.5 Internal Auditor's 2017/18 Work Plan by Finance Working Group**
- 7. Correspondence:**
 - 7.1 The Durham Ask – An Opportunity To Provide Services Locally (email by Mr Steve Ragg, CDALC dated 23rd February 2017)**
 - 7.2 DCC – Outcome of the Gambling Act 2005 Statement of Principles Consultation (email from Mr Steve Ragg, CDALC dated 14th February 2017)**
- 8. Consideration Of Reports Exempt From Public:**
 - 8.1 Ceddesfeld Hall Lease - Independent Mediation Update – Report by Durham Community Action (and presentation by Ms Yvonne Probert)**
 - 8.2 Head Gardener and Cemetery Superintendent Recommendation Report by Personnel Committee**

- 8.3 **Projects and Media Co-ordinator Recommendation Report by Personnel Committee**
- 8.4 **Annual Increment Award to Town Clerk Report by Personnel Committee**
- 8.5 **Zurich Insurance Renewal 2017/18 Recommendation Report by Finance Working Group**
- 8.6 **Internal Auditor 2018/19 – 2020/21 Recommendation Report by Finance Working Group**
- 8.7 **Grass Cutting 2017/18 Proposal Report by Town Clerk**
- 8.8 **Quotes for Drainage Maintenance and Repairs at Sedgefield Parish Hall**
- 8.9 **Quotes for Fletcher Room Refurbishment**
- 8.10 **Quotes for Parish Hall Main Floor Maintenance**
- 8.11 **Quotes for Foyer and Toilet Flooring at Sedgefield Parish Hall**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, March 6, 2017

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 20th March 2017

TIME: 7pm

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Terrace Hill Funding Allocation: Project Presentation by Sedgefield Harriers
(Note: Progress report included in February 2017 Committee pack)
4. Matters of Information
5. Public Participation
6. Reports
 - 6.1 Sedgefield Day 2017 Report by Cllr Allan Blakemore and Parish Hall Project Worker
 - 6.2 Snow Party 2017 Report by Cllr Allan Blakemore and Town Clerk
7. Correspondence
None.

T. J. Ayre.

**Dr Jane Ayre
Town Clerk
March 6, 2017**

COMMITTEE: Environment Committee
DATE: Monday 20th March 2017
TIME: Following Community Development & Engagement Committee
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
None.
6. Correspondence
None.

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
March 6, 2017*