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**You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 8<sup>th</sup> October 2018, in the Council Offices.**

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## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
  - a. Minutes of Special Town Council Meeting: 10<sup>th</sup> September 2018**
  - b. Minutes of Monthly Meeting: 10<sup>th</sup> September 2018**
  - c. Minutes of P&R Committee: 10<sup>th</sup> September 2018**
  - d. Minutes of Finance Working Group: 14<sup>th</sup> September 2018**
  - e. Minutes of Personnel Committee: 17<sup>th</sup> September 2018**
  - f. Minutes of Environment Committee: 17<sup>th</sup> September 2018**
  - g. Minutes of Community Development & Engagement Committee: 17<sup>th</sup> September 2018**
  - h. Minutes of Estates Working Group: 24<sup>th</sup> September 2018**
  - i. Minutes of Fireworks Working Group: 24<sup>th</sup> September 2018**
  - j. Minutes of Butterwick Road Cemetery Working Group: 24<sup>th</sup> September 2018**
  - k. Minutes of Policy & Records Management Working Group: 27<sup>th</sup> September 2018**
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports**
  - 7.1. Chairman's Report**
  - 7.2. Mayor's Report**
  - 7.3 Multi-agency Anti-social Behaviour Update Report by Town Clerk**
- 8. External Reports**
  - 8.1 (County) Cllrs John Robinson & David Brown Report to Sedgefield Town Council September 2018**
- 9. Correspondence**
  - 9.1 Stockton on Tees Borough Local Plan: Consultation on Main Modifications (email from Ms Joanne Hutchcraft dated 27<sup>th</sup> September 2018)**
- 10. Current Planning Applications**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, October 4, 2018

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 8<sup>th</sup> October 2018  
**TIME:** Following Monthly Meeting  
**VENUE:** Council Offices



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Expansion of Butterwick Road Cemetery Recommendation Report by Butterwick Road Cemetery Working Group
  - 5.2 New Allotment Tenants Deposit Recommendation Report by Estates Working Group
  - 5.3 Draft Grant Funding Policy & Procedures Report by Projects & Media Co-ordinator
  - 5.4 Standing Orders Amendment Recommendation Report by Policy & Records Management Working Group
  - 5.5 Publication Scheme Amendment Recommendation Report by Policy & Records Management Working Group
  - 5.6 Code of Conduct Recommendation Report by Policy & Records Management Working Group
  - 5.7 Social Media Policy Recommendation Report by Policy & Records Management Working Group
  - 5.8 Draft Minutes Recommendation Report by Policy & Records Management Working Group
  - 5.9 Request for Public Meetings Update Report by Policy & Records Management Working Group

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
  - 6.1 Cheques for approval after 10<sup>th</sup> September 2018
  - 6.2 Financial Budget Comparison as at 1<sup>st</sup> October 2018
  - 6.3 Debtors List as at 1<sup>st</sup> October 2018
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> September – 30<sup>th</sup> September 2018
  - 6.5 Bank Reconciliations 1<sup>st</sup> – 30<sup>th</sup> September 2018 Report by Town Clerk

**7. Correspondence:**

**None.**

**8. Consideration of Reports Exempt from the Public:**

**8.1. Proposed Treeworks Report by Town Clerk**

**8.2. Proposed 2019 Treeworks In Grounds Of Ceddesfeld Hall Report by Town Clerk**

**8.3. Sedgefield In Bloom Group Tractor Service Request Report by Town Clerk**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
October 4, 2018***



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**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 15<sup>th</sup> October 2018

**TIME:** 7pm

**VENUE:** Council Offices

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports
  - 5.1 November 2018 Annual Fireworks Display Update Report by Town Clerk
6. Correspondence  
None.

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**October 4, 2018**



**COMMITTEE:** Environment Committee  
**DATE:** Monday 15<sup>th</sup> October 2018  
**TIME:** Following Community Development & Engagement Committee  
**VENUE:** Council Offices

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Northumbria In Bloom Awards Update Report by Town Clerk
  - 5.2 Parking in Sedgefield Update Report by Town Clerk (This report will be circulated at the meeting)
6. Correspondence:
  - 6.1 Sedgefield In Bloom (minutes of meeting held 5<sup>th</sup> September 2018)
  - 6.2 Boundaries 2 Conifer Avenue, Sedgefield (email from Ms Sara del Pozo dated 14<sup>th</sup> September 2018)

*T. J. Ayre.*

**Dr Jane Ayre, Town Clerk**  
**October 4, 2018**

