
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 12th October 2020 via Microsoft Teams**



AGENDA

A link will be issued to all Town Councillors via email to enable them to access this meeting. Members of the public wishing to attend the meeting should click on the link below **no earlier than 5 minutes before** the meeting is due to start:

[Join Microsoft Teams Meeting](#)

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Monthly Meeting:** 14th September 2020
 - b. **Minutes of P&R Committee:** 14th September 2020
 - c. **Minutes of Estates Working Group:** 21st September 2020
 - d. **Minutes of Festive Celebration Working Group:** 23rd September 2020
 - e. **Minutes of Finance Working Group:** 24th September 2020
 - f. **Minutes of Personnel Committee:** 28th September 2020
 - g. **Minutes of Community Ball Working Group:** 29th September 2020
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
8. **External Reports:**

None.
9. **Correspondence:**
 - 9.1 **Planning For The Future Briefing For Parish and Town Councils (email and attachment from CDALC dated 25th September 2020)**
 - 9.2 **County Durham Plan – Publication of Inspector's Report (email from Mr Stuart Timmiss, DCC dated 21st September 2020)**
10. **Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, October 2, 2020

COMMITTEE: Policy & Resources
DATE: Monday 12th October 2020
TIME: Following Monthly Meeting
VENUE: Via Microsoft Teams



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Town Council Offices Refurbishment Update Report by Estates Working Group
 - 5.3 Gypsy/Traveller Unauthorised Encampment Update Report by Cllr Gloria Wills
 - 5.4 Festive Celebration 2020 Recommendation Report by Festive Celebration Working Group
 - 5.5 Citizen of the Year and Young Citizen of the Year 2019/20 Recommendation Report by Festive Celebration Working Group
 - 5.6 Virtual Halloween Howler Competition Recommendation Report by Cllr Allan Blakemore and Projects & Media Co-ordinator
 - 5.7 Hardwick Hall Hotel New Premises Licence Hearing Verbal Report by Cllr Mel Carr
(Note: DCC's Licensing Committee meeting will take place at 9.30am on Monday 12th October 2020).
 - 5.8 Parish Hall Update Report by Estates Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 14th September 2020
 - 6.2 Financial Budget Comparison as at 30th September 2020
 - 6.3 Debtors List as at 30th September 2020
 - 6.4 Direct Debits and BACS List for 1st – 30th September 2020
 - 6.5 September 2020 Bank Reconciliations Plus August 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk

- 6.6 **Review of Community Chest Terms of Reference Recommendation Report by Finance Working Group**
- 6.7 **Potential Cowley House Solar Farm Community Fund Recommendation Report by Finance Working Group**
- 7. **Correspondence:**
 - 7.1 **Poppies (email from Mrs Jean Easson dated 26th September 2020)**
 - 7.2 **Re: 7 Church View (email from Ms Lesley Dexter-Edmenson dated 22nd September 2020)**
 - 7.3 **Re: HAH – Letter dated 3rd September 2020 (email from Mr Andrew Popple, HAH Sedgefield Limited (Operator) dated 23rd September 2020)**
 - 7.4 **Village Green Rules (email from Mr Andrew Popple, HAH Sedgefield Limited (Operator) dated 30th September 2020)**
- 8. **Consideration of Reports Exempt from the Public:**
 - 8.1 **Village Green / The Pickled Parson Update Report by Town Clerk**
 - 8.2 **Village Green / Dun Cow Update Report by Town Clerk**
 - 8.3 **Shute House / Ceddesfeld Hall Update Report by Town Clerk**
 - 8.4 **PRS/PPL Recommendation Report by Estates Working Group**
 - 8.5 **National Pay Award 2020/21 Update Report by Personnel Committee**
 - 8.6 **Floodlighting In Grounds Of St Edmund’s Churchyard Recommendation by Estates Working Group**
 - 8.7 **Community Ball Recommendation Report by Community Ball Working Group**
 - 8.8 **Remembrance Sunday Update Report by Town Clerk**
(Note: This report will be issued separately as a meeting with Church representatives will not take place until Tuesday 6th October 2020)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
October 2, 2020
