
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 14th December 2020 via Microsoft Teams**



AGENDA

A link will be issued to all Town Councillors via email to enable them to access this meeting. Members of the public wishing to attend the meeting should click on the link below **no earlier than 5 minutes before** the meeting is due to start:

[Click here to join the meeting](#)

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Community Chest:** **9th November 2020**
 - b. **Minutes of Monthly Meeting:** **9th November 2020**
 - c. **Minutes of P&R Committee:** **9th November 2020**
 - d. **Minutes of Festive Celebration Working Group:** **12th November 2020**
 - e. **Minutes of Butterwick Road Cemetery Working Group:** **16th November 2020**
 - f. **Minutes of Estates Working Group:** **23rd November 2020**
 - g. **Minutes of Finance Working Group:** **26th November 2020**
 - h. **Minutes of Personnel Committee:** **30th November 2020**
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
8. **External Reports:**

None.
9. **Correspondence:**

None.
10. **Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, December 3, 2020

COMMITTEE: Policy & Resources
DATE: Monday 14th December 2020
TIME: Following Monthly Meeting
VENUE: Via Microsoft Teams



AGENDA

1. Apologies
 2. Declaration of Interest
 3. Matters of Information
 4. Public Participation
 5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Annual Headstone Safety Testing 2020/21 Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.3 Sedgefield Youth Club – Co-op Local Causes Funding Update Report by Projects & Media Co-ordinator
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 9th November 2020
 - 6.2 Financial Budget Comparison as at 2nd December 2020
 - 6.3 Debtors List as at 2nd December 2020
 - 6.4 Direct Debits and BACS List for 1st – 30th November 2020
 - 6.5 November 2020 Bank Reconciliations Plus October 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Internal Audit Update Report by Finance Working Group
 7. Correspondence:
 - 7.1 Stockton Road – Footpath Works (email and plan from Ms Susan Gettings DCC dated 1st December 2020)
 - 7.2 Urgent Contact Details [7 Church View] (emails from Ms Lesley Edmenson dated 2nd December 2020)
 8. Consideration of Reports Exempt from the Public:
 - 8.1 Exempt Information Report by Town Clerk
 - 8.2 Village Green / Dun Cow Update Update Report by Town Clerk

- 8.3 Proposed Treeworks In Grounds Of Ceddesfeld Hall Report by Town Clerk
- 8.4 Yew Hedging Recommendation by Butterwick Road Cemetery Working Group
- 8.5 Parish Hall Potential Usage Recommendation by Estates Working Group

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
December 3, 2020***

