You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 11th January 2021 via Microsoft Teams



AGENDA

A link will be issued to all Town Councillors via email to enable them to access this meeting.

Members of the public wishing to attend the meeting should click on the link below **no earlier than 5 minutes before** the meeting is due to start:

Click here to join the meeting

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1.	ADU	ologies

- 2. Declaration of Interest
- 3. STC Minutes / Committee Reports:

a. Minutes of Special Town Council Meeting: 7th December 2020

b. Minutes of Finance Working Group: 10th December 2020

c. Minutes of Monthly Meeting:

14th December 2020

14th December 2020

d. Minutes of P&R Committee:

4. Matters of Information

5. Dates of Meetings

6. Public Participation

7. Internal reports:

7.1. Chairman's Report

7.2. Mayor's Report

8. External Reports:

None.

9. Correspondence:

None.

10. Current Planning Applications:

T. J. ayre.

Dr Jane Ayre, Town Clerk, January 5, 2021



COMMITTEE: Policy & Resources

DATE: Monday 11th January 2021

TIME: Following Monthly Meeting

VENUE: Via Microsoft Teams



AGENDA

- 1. Apologies
- 2. Declaration of Interest
- 3. Matters of Information
- 4. Public Participation
- 5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Annual Headstone Safety Testing 2020/21 Report by Town Clerk and Head Gardener & Cemetery Superintendent
 - 5.3 Town Council Personnel Policies For Review Recommendation Report by Personnel Committee

Note: Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 14th December 2020
 - 6.2 Financial Budget Comparison as at 18th December 2020
 - 6.3 Debtors List as at 18th December 2020
 - 6.4 Direct Debits and BACS List for 1st 31st December 2020
 - 6.5 December 2020 Bank Reconciliations Plus November 2020 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Local Restrictions Support Grant For Businesses Update Report by Finance Working Group
 - 6.7 2021/22 Budget and Precept Recommendation Report by Finance Working Group
 - 6.8 Review of Fees and Charges For 2021/22 Recommendation Report by Finance Working Group
 - 6.9 Reviewed External Grant Funding Policy & Procedures Recommendation
 Report by Finance Working Group
- 7. Correspondence:
 - 7.1 Double Taxation Report For Councils (email from CDALC dated 7th December 2020)

- 7.2 North East Transport Consultation (email and attachment from CDALC dated 15th December 2020)
- 7.3 Commemorative Plaques In County Durham (email from CDALC dated 15th December 2020)
- 8. Consideration of Reports Exempt from the Public:
 - 8.1 Butterwick Road Cemetery Expansion Project Update Report by Butterwick Road Cemetery Working Group
 - 8.2 Internal Auditor 2021/22 2023/24 Recommendation Report by Finance Working Group

T. J. ayre.

Dr Jane Ayre, Town Clerk January 5, 2021

