You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 8th February 2021 via Microsoft Teams



AGENDA

A link will be issued to all Town Councillors via email to enable them to access this meeting.

Members of the public wishing to attend the meeting should click on the link below **no earlier than 5 minutes before** the meeting is due to start:

Click here to join the meeting

1.		Apologies	
2.		Declaration of Interest	
3.		STC Minutes / Committee Reports:	
	a.	Monthly Meeting	11 th January 2021
	b.	P&R Committee Meeting	11 th January 2021
	c.	Estates Working Group Meeting:	18 th January 2021
	d.	Personnel Committee Meeting	18 th January 2021
	e.	Finance Working Group Meeting:	21st January 2021
4.		Matters of Information	
5.		Dates of Meetings	
6.		Public Participation	
7.		Internal reports:	
		7.1. Chairman's Report	
		7.2. Mayor's Report	
8.		External Reports:	

Wind Turbine (email from Mr Andrew Thompson dated 19th January 2021)

None.

Correspondence:

Current Planning Applications:

9.

10.

T. J. ayre.

Dr Jane Ayre, Town Clerk, February 1, 2021



COMMITTEE: Policy & Resources

DATE: Monday 8th February 2021

TIME: Following Monthly Meeting

VENUE: Via Microsoft Teams



AGENDA

- 1. Apologies
- 2. Declaration of Interest
- 3. Matters of Information
- 4. Public Participation
- 5. Reports:
 - 5.1 Matters Of Information Update From Environment Committee and Community Development & Engagement Committee Report by Town Clerk
 - 5.2 Festive Celebrations Review and Recommendations Report by Town Clerk and Projects & Media Co-ordinator
 - 5.3 Flexible Retirement Policy Recommendation Report by Personnel Committee
 - 5.4 Working Without The Default Retirement Age Policy Recommendation Report by Personnel Committee
 - 5.5 Fixed Term Employees (Prevention of Less Favourable Treatment) Policy Recommendation Report by Personnel Committee
 - 5.6 Dismissal Policy Recommendation Report by Personnel Committee
 - 5.7 Welfare Policy Recommendation Report by Personnel Committee
 - 5.8 Exit Policy Recommendation Report by Personnel Committee
 - 5.9 Community Event Recommendation Report by Town Clerk
 - 5.10 Six Month Lift Inspection Report by Town Clerk
 - 5.11 King Chef Takeaway Overflowing Bins Report by Cllr Stephen Winter

Note: Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 11th January 2021
 - 6.2 Financial Budget Comparison as at 29th January 2021
 - 6.3 Debtors List as at 29th January 2021
 - 6.4 Direct Debits and BACS List for 1st 31st January 2021
 - 6.5 January 2021 Bank Reconciliations Plus December 2020 Public Sector

 Deposit Fund Reconciliation Report by Town Clerk
 - 6.6 Local Restrictions Support Grant For Businesses Update Report by Town

Clerk

- 6.7 Section 106 Monies Update Report by Finance Working Group
- 6.8 Section 106 Funding Application Relating To Butterwick Road Cemetery

 Expansion Report by Butterwick Road Cemetery Working Group
- 6.9 Internal Audit 3 Year Work Plan Report by Mr Gordon Fletcher, Internal Auditor

7. Correspondence:

- 7.1 Northumbria In Bloom 2021 Spring Judging Process (email and attachments from Ms Joanna Wood dated 12th January 2021)
- 7.2 RHS Britain In Bloom (email and attachments from Ms Joanna Wood dated 12th January 2021)
- 7.3 Footpath Concern and Condition Malton Terrace (email and attachments from Mr Matthew Jacobs dated 26th January 2021)
- 7.4 Malton Terrace Footpath (email from Ms Julie Dows dated 26th January 2021)
- 8. Consideration of Reports Exempt from the Public:
 - 8.1 Annual Increment Award To Town Clerk Report by Personnel Committee

T. J. ayre.

Dr Jane Ayre, Town Clerk February 1, 2021

