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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
on Monday 13<sup>th</sup> June 2022 at Sedgefield Parish Hall**

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## **AGENDA**

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
  - a. **Minutes of AGM** **16<sup>th</sup> May 2022**
  - b. **Minutes of Monthly Meeting** **16<sup>th</sup> May 2022**
  - c. **Minutes of P&R Committee** **16<sup>th</sup> May 2022**
  - d. **Minutes of Estates Working Group** **18<sup>th</sup> May 2022**
  - e. **Minutes of Finance Working Group** **19<sup>th</sup> May 2022**
  - f. **Minutes of Environment Committee** **23<sup>rd</sup> May 2022**
  - g. **Minutes of Community Development & Engagement Committee** **23<sup>rd</sup> May 2022**
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
  - 7.1. **Chairman's Report**
  - 7.2. **Mayor's Report**
8. **External Reports:**
  - 8.1. **Report From Durham County Councilor Chris Lines, Sedgefield Division**
  - 8.2 **Sedgefield Crime Statistics 29<sup>th</sup> April 2022 – 30<sup>th</sup> May 2022 (From PC John Seymour, Durham Constabulary)**
9. **Correspondence:**
  - 9.1 **Questions For Consideration (submitted by Mrs Gloria Wills received 9<sup>th</sup> May 2022)**
10. **Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, June 6, 2022



**COMMITTEE:** Policy & Resources  
**DATE:** Monday 13<sup>th</sup> June 2022  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
  2. Declaration of Interest
  3. Matters of Information
  4. Public Participation
  5. Reports:
    - 5.1 Photocopier Upgrade Report by Finance Working Group
    - 5.2 Cemetery Lodge Update Report by Town Clerk
- Note: Reports related to information exempt from the public are considered under agenda item 8.**
6. Financial matters:
    - 6.1 Invoices for payment by cheques for approval after 16<sup>th</sup> May 2022
    - 6.2 Financial Budget Comparison as at 1<sup>st</sup> June 2022
    - 6.3 Debtors List as at 1<sup>st</sup> June 2022
    - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 31<sup>st</sup> May 2022
    - 6.5 May 2022 Bank Reconciliations Plus May 2022 Imprest Account Reconciliation and April 2022 Public Sector Deposit Fund Reconciliation Report by Town Clerk
    - 6.6 Exercise of Public Rights Dates – 2021/22 Year End Account Report by Town Clerk
    - 6.7 Writing Off Outstanding Parish Hall Hire Debt Recommendation by Finance Working Group
    - 6.8 Parish Hall Hire Fees Recommendation Report by Estates Working Group
  7. Correspondence:
    - 7.1 Pharmaceutical Needs Assessment Consultation (email and attachment from CDALC dated 16<sup>th</sup> May 2022)  
[Note: This was issued electronically to all on 23<sup>rd</sup> May 2022]
  8. Consideration of Reports Exempt from the Public:
    - 8.1 Village Greens Update Report by Town Clerk
    - 8.2 Potential Recognition Award Update Report by Town Clerk

**8.3 Programme of Treeworks Recommendation Report by Estates Working Group**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
June 6, 2022***

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**Community Development & Engagement**  
**COMMITTEE: Committee**  
**DATE: Monday 13<sup>th</sup> June 2022**  
**TIME: Following Policy & Resources Committee**  
**VENUE: Sedgefield Parish Hall**



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Sedgefield Youth Club 2022 Summer Holiday Programme Report by Projects & Media Co-ordinator
  - 5.2. Community Event/Platinum Jubilee Celebrations Verbal Report by Cllr Allan Blakemore
  - 5.3. Additional Summer Coach Trip Report by Cllr Dave Jasper
6. Correspondence:
  - 6.1. Sedgefield Twinning Minutes (minutes of meeting held on 5<sup>th</sup> May 2022)

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**June 6, 2022**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 13<sup>th</sup> June 2022  
**TIME:** Following Community Development & Engagement Committee  
**VENUE:** Sedgefield Parish Hall

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Butterwick and Winterton Allotments Inspections Update Report by Projects & Media Co-ordinator
  - 5.2 Tub Planting Report by Projects & Media Co-ordinator
6. Correspondence:
  - 6.1 Sedgefield In Bloom (minutes of AGM held 23<sup>rd</sup> March 2022)
  - 6.2 Sedgefield In Bloom (minutes of meeting held 25<sup>th</sup> May 2022)

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
June 6, 2022*