
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
on Monday 13th March 2023 at Sedgefield Parish Hall**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Monthly Meeting** **13th February 2023**
 - b. **Minutes of P&R Committee** **13th February 2023**
 - c. **Minutes of Environment Committee** **13th February 2023**
 - d. **Minutes of Community Development & Engagement Committee** **13th February 2023**
 - e. **Minutes of Estates Working Group** **20th February 2023**
 - f. **Minutes of Finance Working Group** **23rd February 2023**
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1. **Chairman's Report**
 - 7.2. **Mayor's Report**
8. **External Reports:**
 - 8.1. **Report From Durham County Councilor Chris Lines, Sedgefield Division**
9. **Correspondence:**
 - 9.1. **Supplementary Planning Documents Consultation (email from Mr Michael Kelleher, DCC dated 24th February 2023) [Note: Email issued electronically to all Cllrs 28th February 2023]**
10. **Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, March 6, 2023



COMMITTEE: Policy & Resources
DATE: Monday 13th March 2023
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Parish Hall CCTV Policy Recommendation Report by Estates Working Group
 - 5.2 Sedgefield Extra Future Printing Recommendation Report by Town Clerk
 - 5.3 The Queen's Tree Recommendation Report by Town Clerk
 - 5.4 Review of Butterwick and Winterton Allotments – Rules and Regulations Report by Estates Working Group
 - 5.5 Youth Shelter Update Report by Estates Working Group
 - 5.6 Review of Parish Hall User Policy Recommendation Report by Estates Working Group
 - 5.7 Youth Shelter Report by Cllrs Stephen Winter and Mark Cant
 - 5.8 Transfer of Civic Regalia to DCC Heritage Centre Recommendation by Town Clerk

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 13th February 2023
 - 6.2 Financial Budget Comparison as at 1st March 2023
 - 6.3 Debtors List as at 1st Marh 2023
 - 6.4 Direct Debits and BACS List for 1st – 28th February 2023
 - 6.5 February 2023 Bank Reconciliations Plus February 2023 Imprest Account Reconciliations and January 2023 Public Sector Deposit Fund Reconciliations Report by Town Clerk
 - 6.6 Internal Audit Findings Reports by Finance Working Group
7. Correspondence:
 - 7.1 Pathway Lights In Ceddesfeld Hall Grounds – Sedgefield Squash Club Response (email from Ms Sheila Peden, Club Secretary dated 13th

February 2023)

8. Consideration of Reports Exempt from the Public:

8.1 Servicing of Specialist Lighting In Parish Hall Report by Cllrs Mel Carr,
John Finlayson and Town Clerk

T. J. Ayre.

Dr Jane Ayre, Town Clerk
March 6, 2023



Community Development & Engagement
COMMITTEE: Committee
DATE: Monday 13th March 2023
TIME: Following Environment Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. King's Coronation Update Report by Cllr Allan Blakemore and Town Clerk
 - 5.2. Sedgefield Youth Club – Easter Holidays Activities Programme Report by Projects & Media Co-ordinator
6. Correspondence:
 - 6.1. Sedgefield Youth Club (update report from Management Committee)
 - 6.2. Sedgefield Neighbourhood Watch (minutes of meeting held 9th February 2023)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
March 6, 2023



COMMITTEE: Environment Committee
DATE: Monday 13th March 2023
TIME: Following P&R Committee
VENUE: Sedgfield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Pest Control Issues Near Ceddesfeld Pond Update Report by Town Clerk
6. Correspondence:
 - 6.1 Sedgfield In Bloom (minutes of meeting held on 22nd February 2023)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
March 6, 2023*