



# Sedgefield Town Council

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You are hereby summoned to attend the Annual General Meeting of the Sedgefield Town Council which is to be held at 7 pm on Monday 15<sup>th</sup> May 2023, in the Sedgefield Parish Hall

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## Agenda

1. **Election of Chairman of Sedgefield Town Council**
2. **Declaration of Acceptance of Office**  
To receive the Acceptance of Office from the newly elected Chairman of the Town Council.
3. **Apologies**
4. **Election of the Vice-Chairman of the Town Council**
5. **Election of the Mayor of the Town Council**
6. **Chairman's Allowance Increase Recommendation for 2023/24 by Finance Working Group**  
*(In pursuance of Section 15 (5) of the Local Government Act 1972)*
7. **Procedures**
  - a) **To adopt**
    - i) **Standing Orders for 2023/24**
    - ii) **Financial Regulations 2023/24**
    - iii) **Delegation Scheme 2023/24**
    - iv) **Council Debt Policy 2023/24**
    - v) **Gifts and Hospitality Policy 2023/24**
    - vi) **Code of Conduct 2023/24**
  - b) **To re-affirm usage of the General Power of Competence**  
*(General Power of Competence (Prescribed Conditions) Order 2012)*
8. **Committees**
  - a) **Policy & Resources (P&R)**  
Chairman:  
Vice-Chairman:  
Members:
  - b) **Environment**  
Chairman:  
Vice-Chairman:  
Members:

**c) Community Development & Engagement**

Chairman:

Vice-Chairman:

Members:

**d) Sedgefield Extra**

Chairman:

Vice-Chairman:

Members:

**e) Community Chest**

Chairman:

Vice-Chairman:

Members:

**f) Personnel**

Chairman:

Vice-Chairman:

Members:

**9. Representatives to External Groups and Organizations (as over)**

**10. To confirm the current and proposed Working Groups**

**11. To approve the dates and times of the meetings for the forthcoming year**

*T. J. Ayre.*

Town Clerk: 4<sup>th</sup> May 2023

<b>External Body</b>	<b>Representatives in 2022/23</b>	<b>Representatives for 2023/24</b>
<b>SCA Executive</b>	Cllr. Allan Blakemore	1
<b>Sedgefield Twinning Assoc.</b>	Cllrs. Stephen Winter and Mavis Wayman	2 (Note: The Association will disband in 2023/24)
<b>Crime Prevention / N. Watch</b>	Cllrs Allan Blakemore, Kelly Dickerson and Stephen Winter	3
<b>EDRC Local Council Committee AAP</b>	Cllr. Mel Carr + the Clerk	1 + Clerk
<b>CDALC AGM</b>	Cllr Allan Blakemore (Cllr John Finlayson as reserve) + the Clerk	1 Voting + reserve + Clerk
<b>Citizens Advice Bureau</b>	No invitations were received in 2022/23	Invitation to be issued to all Cllrs if any received during 2023/24
<b>Pubs Partnership</b>	Cllrs. David Brown and Stephen Winter (Cllr Allan Blakemore as reserve)	2
<b>NETPark</b>	Cllr John Finlayson	1
<b>Sedgefield Charities</b>	<p>“The Sedgefield District Relief In Need Charity” and “The Howle Hope Estate” Board - Cllrs Allan Blakemore and David Brown</p> <p>“The Educational Foundation Board” - Cllrs Ann Carr and Mavis Wayman</p>	<p>To re-affirm existing Town Council appointed Trustees – “The Sedgefield District Relief In Need Charity” and “The Howle Hope Estate” Board – 2</p> <p>“The Educational Foundation Board” – 2</p> <p>(Note: Terms of office for all Town Council nominated Trustees last for four year term with each expiring in May 2025)</p>
<b>Sedgefield Development Trust</b>	Cllr Mel Carr	1
<b>Sedgefield in Bloom</b>	Open to all Cllrs with Cllr Mel Carr holding the role of Bloom Champion liaising between the Bloom Group and Town Council.	All invited and to appoint 1 Bloom Champion to liaise between the Bloom Group and Town Council
<b>Sedgefield 700+</b>	Open to all Cllrs with meetings of the Group now	Open to all Cllrs

	likely to be by exception.	
<b>Staff Complaints</b>	6 (all members of Personnel Committee) Cllrs. Allan Blakemore, Jenny Haworth, Ann Carr, John Finlayson, Julie Towler and Mavis Wayman.	6 (to comprise of all members of Personnel Committee)
<b>Staff Appeals</b>	Cllrs Mel Carr, Kelly Dickerson, Catherine Hart, Paul Heasman, Dave Jasper, Jim Seymour and Stephen Winter.	7 (to comprise of all non-Personnel Committee members)
<b>Larger Local Councils</b>	Cllrs. Allan Blakemore, John Finlayson + the Clerk.	2 + Clerk

### **Current Working Groups**

	<b>Committee</b>	<b>Previous Members</b>
<b>Butterwick Road Cemetery</b>	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, and Julie Towler
<b>Estates</b>	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Kelly Dickerson, John Finlayson, Dave Jasper, Julie Towler and Mavis Wayman
<b>Policy &amp; Records Management</b>	P&R	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Jenny Haworth and Mavis Wayman
<b>Finance</b>	P&R	Cllrs. Allan Blakemore, David Brown, Mel Carr, John Finlayson, Catherine Hart, Jenny Haworth and Dave Jasper
<b>Fireworks</b>	CD&E	Cllrs. Allan Blakemore, Ann Carr, Mel Carr, Mavis Wayman and Stephen Winter

### **Current Town Council Champions:**

**Sedgefield In Bloom Champion** – Cllr Mel Carr

**Sedgefield Parish Hall Champion** – Cllr John Finlayson

**Allotments Champion** – Cllr Kelly Dickerson