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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 10<sup>th</sup> July 2023 in Sedgefield Parish Hall**

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## **AGENDA**

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
  - a. **Minutes of Monthly Meeting** 12<sup>th</sup> June 2023
  - b. **Minutes of P&R Committee** 12<sup>th</sup> June 2023
  - c. **Minutes of Environment Committee** 12<sup>th</sup> June 2023
  - d. **Minutes of Community Development & Engagement Committee** 12<sup>th</sup> June 2023
  - e. **Minutes of Personnel Committee** 19<sup>th</sup> June 2023
  - f. **Minutes of Fireworks Working Group** 21<sup>st</sup> June 2023
  - g. **Minutes of Estates Working Group** 26<sup>th</sup> June 2023
  - h. **Minutes of Finance Working Group** 27<sup>th</sup> June 2023
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
  - 7.1 **Chairman's Report**
  - 7.2 **Mayor's Report**
  - 7.3 **Councillor Vacancy Update Report by Town Clerk**
8. **External Reports:**
  - 8.1 **Report From Durham County Councilor Chris Lines, Sedgefield Division**
9. **Correspondence:**

None.
10. **Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, June 28, 2023



**COMMITTEE:** Policy & Resources  
**DATE:** Monday 10<sup>th</sup> July 2023  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Hardwick Hall and Hardwick Festival Licensing Hearing Committee Update by Cllr John Finlayson
  - 5.2 Sedgefield Town Council Annual Fireworks Display Recommendations Report by Fireworks Working Group

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
  - 6.1 Invoices for payment by cheques for approval after 12<sup>th</sup> June 2023
  - 6.2 Financial Budget Comparison as at 28<sup>th</sup> June 2023
  - 6.3 Debtors List as at 28<sup>th</sup> June 2023
  - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 30<sup>th</sup> June 2023 [Note: This will be circulated at the meeting]
  - 6.5 June 2023 Bank Reconciliations Plus June 2023 Imprest Account and May 2023 Public Sector Deposit Fund Reconciliations Report by Town Clerk [Note: This will be circulated at the meeting]
  - 6.6 Exercise of Public Rights – Year End Accounts 31<sup>st</sup> March 2023 Update Report by Town Clerk
7. Correspondence:

None.
8. Consideration of Reports Exempt from the Public:
  - 8.1 Village Greens Update Report by Town Clerk
  - 8.2 Gardener Vacancy Update Report by Town Clerk
  - 8.3 Ceddesfeld Hall Rent Review Recommendation by Finance Working Group

**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 10<sup>th</sup> July 2023

**TIME:** Following Environment Committee

**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Town Council Keswick Coach Trip Update Report by Town Clerk [Note: report to be circulated at the meeting]
6. Correspondence:
  - 6.1 Sedgefield Neighbourhood Watch (minutes of meeting held 8<sup>th</sup> June 2023)

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**June 28, 2023**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 10<sup>th</sup> July 2023  
**TIME:** Following P&R Committee  
**VENUE:** Sedgefield Parish Hall

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Trees Near South View, Sedgefield Update Report by Town Clerk
  - 5.2. Tub Planting Report by Projects & Media Co-ordinator [Note: report to be circulated at the meeting]
6. Correspondence:

None.

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
June 28, 2023*