
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 12th June 2023 in Sedgefield Parish Hall**



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
 - a. Minutes of Personnel Committee** 15th May 2023
 - b. Minutes of AGM** 15th May 2023
 - c. Minutes of Monthly Meeting** 15th May 2023
 - d. Minutes of P&R Committee** 15th May 2023
 - e. Minutes of Environment Committee** 15th May 2023
 - f. Minutes of Community Development & Engagement Committee** 15th May 2023
 - g. Minutes of Finance Working Group** 25th May 2023
 - h. Minutes of Estates Working Group** 30th May 2023
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
 - 7.1 Chairman's Report**
 - 7.2 Mayor's Report**
 - 7.3 Draft Annual Town Meeting Minutes Report by Town Clerk**
- 8. External Reports:**
 - 8.1 Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**
 - 9.1 Supplementary Planning Documents Consultation (email from Mr Michael Kelleher, DCC dated 30th May 2023) [Note: Email issued to all electronically on 30th May 2023]**
- 10. Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, June 5, 2023



COMMITTEE: Policy & Resources
DATE: Monday 12th June 2023
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1 Hardwick Hall and Hardwick Live Licensing Variation Applications Report by Cllrs Jenny Haworth and John Finlayson**
 - 5.2 Finance Working Group Terms of Reference 2023/24 Report by Finance Working Group**
 - 5.3 Estates Working Group Terms of Reference 2023/24 Report by Estates Working Group**
 - 5.4 Glass In Parish Hall Recommendation by Estates Working Group**
 - 5.5 Revision To Parish Hall Communications Procedure Recommendation by Cllr Mel Carr, Chair of Estates Working Group**

Note: Reports related to information exempt from the public are considered under agenda item 8.

- 6. Financial matters:**
 - 6.1 Invoices for payment by cheques for approval after 15th May 2023**
 - 6.2 Financial Budget Comparison as at 2nd June 2023**
 - 6.3 Debtors List as at 2nd June 2023**
 - 6.4 Direct Debits and BACS List for 1st – 31st May 2023**
 - 6.5 May 2023 Bank Reconciliations Plus May 2023 Imprest Account Reconciliations Report by Town Clerk**
- 7. Correspondence:**
 - 7.1 CDALC AGM Nominations and Preparations (email from CDALC dated 1st June 2023)**

8. Consideration of Reports Exempt from the Public:

8.1 Village Greens Update Report by Town Clerk

**8.2 Town Council Website Recommendation Report by Personnel Committee
and Finance Working Group**

8.3 Parish Hall Windows Recommendation Report by Estates Working Group

8.4 Parish Hall Weekend Relief Officer Update Report by Town Clerk

8.5 Gardener Vacancy Update by Town Clerk

T. J. Ayre.

***Dr Jane Ayre, Town Clerk
June 5, 2023***



Community Development & Engagement
COMMITTEE: Committee
DATE: Monday 12th June 2023
TIME: Following Environment Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Sedgefield Town Council Annual Fireworks Display Update Report by Town Clerk
 - 5.2. Sedgefield Youth Club Funding Request Report by Cllr Julie Towler
6. Correspondence:
 - 6.1. Sedgefield Neighbourhood Watch (minutes of meeting held on 11th May 2023)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
June 5, 2023



COMMITTEE: Environment Committee
DATE: Monday 12th June 2023
TIME: Following P&R Committee
VENUE: Sedgfield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Proposed Heritage 100 Walk in Sedgfield by The Walk and Talk Trust
Recommendation Report by Estates Working Group
 - 5.2 Allotments Update Report by Town Clerk
 - 5.3 Replacement of Bloom's Willow Vicar Recommendation by Estates Working Group
6. Correspondence:
 - 6.1 Trees In Ceddesfeld Hall (email from Ms Janice Stubbings dated 4th June 2023)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
June 5, 2023*