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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 9<sup>th</sup> October 2023 in Sedgefield Parish Hall**

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## **AGENDA**

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
  - a. **Minutes of Fireworks Working Group** 7<sup>th</sup> September 2023
  - b. **Minutes of Monthly Meeting** 11<sup>th</sup> September 2023
  - c. **Minutes of P&R Committee** 11<sup>th</sup> September 2023
  - d. **Minutes of Environment Committee** 11<sup>th</sup> September 2023
  - e. **Minutes of Community Development & Engagement Committee** 11<sup>th</sup> September 2023
  - f. **Minutes of Personnel Committee** 18<sup>th</sup> September 2023
  - g. **Minutes of Finance Working Group** 21<sup>st</sup> September 2023
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
  - 7.1 **Chairman's Report**
  - 7.2 **Mayor's Report**
8. **External Reports:**
  - 8.1 **Report From Durham County Councilor Chris Lines, Sedgefield Division**
9. **Correspondence:**
  - 9.1. **Stockton Borough Council Planning Application 23/0261/OUT  
(email from Mr David Anderson, Clerk of Wynyard Parish  
Council dated 29<sup>th</sup> September 2023)**
10. **Current Planning Applications:**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, October 2, 2023



**COMMITTEE:** Policy & Resources  
**DATE:** Monday 9<sup>th</sup> October 2023  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

- 1. Apologies**
  - 2. Declaration of Interest**
  - 3. Matters of Information**
  - 4. Public Participation**
  - 5. Reports:**
    - 5.1 Section 106 Monies – Sedgefield Update Report by Town Clerk**
    - 5.2 Six Monthly Lift Inspection Update Report by Town Clerk**
    - 5.3 New Sedgefield Town Council Website Update Report by Personnel Committee**
    - 5.4 Review of Recruitment & Selection Policy Recommendation Report by Personnel Committee**
    - 5.5 Review of Code of Our Values, Behaviours and Conduct Recommendation Report by Personnel Committee**
    - 5.6 Adoption of Durham County Council’s Tree Policy Recommendation by Estates Working Group**
- Note: Reports related to information exempt from the public are considered under agenda item 8.**
- 6. Financial matters:**
    - 6.1 Invoices for payment by cheques for approval after 11<sup>th</sup> September 2023**
    - 6.2 Financial Budget Comparison as at 29<sup>th</sup> September 2023**
    - 6.3 Debtors List as at 29<sup>th</sup> September 2023**
    - 6.4 Direct Debits and BACS List for 1<sup>st</sup> – 30<sup>th</sup> September 2023**
    - 6.5 September 2023 Bank Reconciliations Plus September 2023 Imprest Account and August 2023 Public Sector Deposit Fund Reconciliations Report by Town Clerk**
  - 7. Correspondence:**
    - 7.1 Local Council Tax Reduction Scheme – Proposals To Reduce Grants To Parish/Town Councils (copy letter from CDALC dated 15<sup>th</sup> September 2023)**
    - 7.2 D-Day 80 6<sup>th</sup> June 2024 (email and attachment from CDALC dated 29<sup>th</sup> September 2023)**

- 7.3 **Summary of Current Status of Section 106 Funds Related To Developments In Sedgefield (information from Ms Jane Bellis, EDRC AAP received 29<sup>th</sup> September 2023)**
- 8. **Consideration of Reports Exempt from the Public:**
  - 8.1 **Village Greens Update Report by Town Clerk**
  - 8.2 **Butterwick Road Cemetery Expansion Costings Update Report by Town Clerk**
  - 8.3 **Disposal of Obsolete Laptops Recommendation by Finance Working Group**



*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
October 2, 2023***

**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 9<sup>th</sup> October 2023

**TIME:** Following Environment Committee

**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Town Council Annual Fireworks Display Update Report by Town Clerk
  - 5.2 Remembrance Sunday Update by Town Clerk
  - 5.3 Snow Party Update by Town Clerk
6. Correspondence:
  - 6.1. Sedgefield Youth Club Management Committee (minutes of meeting held 11<sup>th</sup> September 2023)

*T. J. Ayre.*

**Dr Jane Ayre**  
**Town Clerk**  
**October 2, 2023**



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**COMMITTEE:** Environment Committee  
**DATE:** Monday 9<sup>th</sup> October 2023  
**TIME:** Following P&R Committee  
**VENUE:** Sedgfield Parish Hall

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Potential Parson Sculpture Update Report by Cllr Mel Carr and Town Clerk
  - 5.2. Trees In Ceddesfeld Hall Grounds Near South View Update Report by Town Clerk
6. Correspondence:
  - 6.1 1340 Durham County Council Woodland Management Plan Consultation (email and attachments from Ms Erica Spencer, RDI Associates Ltd) [Note: information issued electronically to all Cllrs 25<sup>th</sup> September 202]

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
October 2, 2023*