
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 15th January 2024 in Sedgefield Parish Hall**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Finance Working Group** 7th December 2023
 - b. **Minutes of Personnel Committee** 11th December 2023
 - c. **Minutes of Monthly Meeting** 11th December 2023
 - d. **Minutes of P&R Committee** 11th December 2023
 - e. **Minutes of Environment Committee** 11th December 2023
 - f. **Minutes of Community Development & Engagement Committee** 11th December 2023
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1 **Chairman's Report**
 - 7.2 **Mayor's Report**
 - 7.3 **2024/25 Meetings Calendar Report by Town Clerk**
8. **External Reports:**
 - 8.1 **Report From Durham County Councilor Chris Lines, Sedgefield Division**
9. **Correspondence:**
 - 9.1. **Planning Application DM/23/02968/FPA – proposed two storey dwelling to land to the rear of 5 West End, Sedgefield and associated parking and the felling of 3 no trees, land to the rear of 5 West End, Sedgefield (email from Mr David Richards, DCC dated 4th January 2024)**
10. **Current Planning Applications:**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, January 8, 2024



COMMITTEE: Policy & Resources
DATE: Monday 15th January 2024
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
None.

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 11th December 2023
 - 6.2 Financial Budget Comparison as at 4th January 2024
 - 6.3 Debtors List as at 4th January 2024
 - 6.4 Direct Debits and BACS List for 1st – 31st December 2023
 - 6.5 December 2023 Bank Reconciliations Plus December 2023 Imprest Account and November 2023 Public Sector Deposit Fund Reconciliations Report by Town Clerk
 - 6.6 2024/25 Budget and Precept Recommendation Report by Finance Working Group
 - 6.7 Review of Fees and Charges For 2024/25 Recommendation Report by Finance Working Group
 - 6.8 Medium Term Financial Plan Recommendation Report by Finance Working Group
7. Correspondence:
 - 7.1 Royal Garden Parties 2024 Request For Nominations (email from CDALC dated 5th December 2023)
 - 7.2 Section 106 Application Project – DCC Strategic Traffic – Community Active Travel and Road Safety Measures, various locations in Sedgefield and Fishburn (email and attachments from Mr Stephen Reed, DCC dated 13th December 2023)
 - 7.3 Section 106 Application – DCC Neighbourhoods – Sedgefield Winterton and Eden Drive Play Space Refurbishment (email and attachments from

Mr Stephen Reed, DCC dated 13th December 2023)

7.4. Council Voting For CDALC President Launched (email from Ms Audrey Christie, CDALC dated 20th December 2023)

8. Consideration of Reports Exempt from the Public:

8.1 Village Greens Update Report by Town Clerk

8.2 Quotation For Treeworks in Ceddesfeld Hall Grounds Near To South View Report by Town Clerk



T. J. Ayre.

***Dr Jane Ayre, Town Clerk
January 8, 2024***

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 15th January 2024

TIME: Following Environment Committee

VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Citizen and Young Citizen of the Year 2023 Awards Report by Town Clerk
6. Correspondence:
 - 6.1 Sedgefield Youth Club (minutes of AGM held on 9th October 2023)
 - 6.2 Sedgefield Neighbourhood Watch (minutes of meeting held on 14th December 2023)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
January 8, 2024



COMMITTEE: Environment Committee
DATE: Monday 15th January 2024
TIME: Following P&R Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
None.
6. Correspondence:
None.

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
January 8, 2024*