
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held following the Annual General
Meeting on Monday 13th May 2024 2024 in Sedgefield Parish Hall**



AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **STC Minutes / Committee Reports:**
 - a. **Minutes of Finance Working Group** 12th April 2024
 - b. **Minutes of Community Chest** 15th April 2024
 - c. **Minutes of Monthly Meeting** 15th April 2024
 - d. **Minutes of P&R Committee** 15th April 2024
 - e. **Minutes of Environment Committee** 15th April 2024
 - f. **Minutes of Community Development & Engagement Committee** 15th April 2024
 - g. **Notes of Policy & Records Management Working Group** 18th April 2024
 - h. **Minutes of Special Town Council Meeting: To approve 2023/24 Year End Accounts** 22nd April 2024
4. **Matters of Information**
5. **Dates of Meetings**
6. **Public Participation**
7. **Internal reports:**
 - 7.1 **Chairman's Report**
 - 7.2 **Mayor's Report**
8. **External Reports:**
 - 8.1 **Report From Durham County Councilor Chris Lines, Sedgefield Division**
9. **Correspondence:**

None.
10. **Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, May 2, 2024



COMMITTEE: Policy & Resources
DATE: Monday 13th May 2024
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:

None.

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:

- 6.1 Invoices for payment by cheques for approval after 15th April 2024
- 6.2 Financial Budget Comparison (as at 1st May 2024)
- 6.3 Debtors List as at 1st May 2024
- 6.4 Direct Debits and BACS List for 1st – 30th April 2024
- 6.5 April 2024 Bank Reconciliations Plus April 2024 Imprest Account and Update on Public Sector Deposit Fund Reconciliation Report by Town Clerk
- 6.6. 2023/24 Year End Accounts Update Report by Town Clerk
- 6.7 Review of Community Chest Terms of Reference Recommendation Report by Finance Working Group

7. Correspondence:

None.

8. Consideration of Reports Exempt from the Public:

- 8.1 Village Greens Update Report by Town Clerk
- 8.2. Butterwick Road Cemetery Expansion Project Update by Butterwick Road Cemetery Working Group

COMMITTEE: Environment Committee
DATE: Monday 13th May 2024
TIME: Following P&R Committee
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Butterwick and Winterton Allotments Inspections Update Report by Projects & Media Co-ordinator
6. Correspondence:
 - 6.1. Sedgefield In Bloom (minutes of AGM held 17th April 2024 and Constitution)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
May 2, 2024*

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 13th May 2024

TIME: Following Environment Committee

VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Summer Coach Trip 2024 Report by Projects & Media Co-ordinator
 - 5.2. Tub Planting 2024 Report by Projects & Media Co-ordinator
6. Correspondence:

None.

T. J. Ayre.

Dr Jane Ayre
Town Clerk
May 2, 2024

