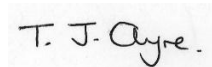


**You are hereby summoned to attend the Monthly Meeting of
Sedgefield Town Council which is to be held following the
Annual General Meeting on Monday 19th May 2025 in
Sedgefield Parish Hall**

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Minutes of Butterwick Road Cemetery Working Group 1st April 2025
 - b. Minutes of Community Chest 14th April 2025
 - c. Minutes of Monthly Meeting 14th April 2025
 - d. Minutes of P&R Committee 14th April 2025
 - e. Minutes of Environment Committee 14th April 2025
 - f. Minutes of Community Development & Engagement Committee 14th April 2025
 - g. Minutes of Policy & Records Management Working Group 16th April 2025
 - h. Minutes of Finance Working Group 17th April 2025
 - i. Minutes of Special Town Council Meeting: To approve 2024/25 year end accounts 28th April 2025
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report
 - 7.2 Mayor's Report
 - 7.3 Co-option Report by Town Clerk
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
- 9. Correspondence:**

None.
- 10. Current Planning Applications**

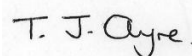


Dr Jane Ayre, Town Clerk, 12 May 2025

COMMITTEE:	Policy & Resources
DATE:	Monday 19th May 2025
TIME:	Following Monthly Meeting
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
 - 2. Declaration of Interest**
 - 3. Matters of Information**
 - 4. Public Participation**
 - 5. Reports:**
 - 5.1** Annual Headstone Safety Testing 2024/25 Findings Update Report by Town Clerk and Gardener.
 - 5.2** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group
- Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
 - 6.1** Invoices for payment by cheques for approval after 14th April 2025
 - 6.2** Financial Budget Comparison (as at 8th May 2025)
 - 6.3** Debtors List as at 8th May 2025
 - 6.4** Direct Debits and Debit Card List for 1st – 30th April 2025
 - 6.5** April 2025 Bank Reconciliations Plus April 2025 Imprest Account and update on Public Sector Deposit Fund Report by Town Clerk
 - 6.6** 2024/25 Year End Accounts Update Report by Town Clerk
 - 7. Correspondence:**
 - 7.1** None
 - 8. Consideration of Reports Exempt from the Public**
 - 8.1** Village Greens Update Report by Town Clerk
 - 8.2** Butterwick Road Cemetery Expansion Valuation Update Report by Town Clerk
[Note: to be issued separately]

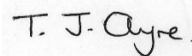


Dr Jane Ayre, Town Clerk, 12 May 2025

COMMITTEE:	Environment
DATE:	Monday 19th May 2025
TIME:	Following P&R Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Butterwick and Winterton Allotments Inspections Update Report by Projects & Media Co-ordinator
- 6. Correspondence:**
 - 6.1** None

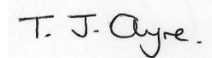


Dr Jane Ayre, Town Clerk, 12 May 2025

COMMITTEE:	Community Development & Engagement
DATE:	Monday 19th May 2025
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** None
- 6. Correspondence:**
 - 6.1** Christmas Tree Festival 2025 (email from Mr Brian Mutch dated 3rd May 2025)



Dr Jane Ayre, Town Clerk, 12 May 2025