



COMMITTEE: Sedgefield Youth Club

DATE: 21<sup>st</sup> July 2025

TIME: 5:30PM

VENUE: Sedgefield Parish Hall

## MINUTES

### 1. APOLOGIES

Aileen Darnton, Iona Darnton, Lewis Darnton

### 2. PRESENT

Julie Towler, Kelly Dickerson, Victoria Robinson, Kerry Nicholson, Nieve Nuttall, Helen Cunningham

### 3. SYC MINUTES

No previous minutes to approve.

### 4. AUDIT FEEDBACK

- It is acknowledged that minutes should be typed and approved more promptly following meetings to allow for earlier publication on the website. While volunteers responsible for minute-taking are in full-time employment, every effort will be made to produce minutes at the earliest convenience. This operational constraint should be noted by the auditor.
- The requirement for reports to be presented to the Community Development and Engagement Committee is duly noted. However, it is reiterated that the minutes themselves must also be sufficiently detailed to reflect the discussions and decisions made.

- The auditor's use of the term "kids" in sections 2.2 and 2.3 is noted. The committee prefers the term "children" in formal documentation and recommends this be adopted in future reports.
- Cash reconciliation procedures are now being undertaken with greater rigour and are considered adequate.
- The committee welcomes the auditor's conclusion of substantial assurance, which is deemed a positive outcome. The SYC committee extends its sincere thanks to all members for their continued support, dedication, and time in ensuring the club delivers valuable services to the community.

## **5. WEBSITE/SOCIAL MEDIA**

Snow Party and Halloween Howler will be advertised through STC.

It is accepted that the website needs to be utilized better by SYC

Checked data on website, it is all correct.

## **6. CASH RECONCILIATION**

No discrepancies. Cash and data sheets up to date. Donation cheque to be deposited.

## **7. SUMMER CARNIVAL UPDATE**

Approx 25 members and non members attended. It was a wet day and coupled with holidays this was a good turn out. Donations from local businesses were received and thank you letters are to be distributed over the next couple of weeks.

## **8. SUMMER HOLIDAYS REVIEW**

4 weeks of fun planned to include Karaoke, sports day, PJ Party, craft, coffee morning and disco. Poster attached.

## **9. FUNDRAISING IDEAS AUTUMN/WINTER**

Halloween Howler confirmed for the STC fireworks event.

Snow Party.

**10. AOB**

Councilor Catchpole is seeking interest and support to seek funding for a community minibus.

**11. DATE OF NEXT MEETING**

5.30PM 8<sup>th</sup> September 2025

AGM 5.30pm 13<sup>th</sup> October 2025

Signed Julie Towler

Julie Towler

Chair

Signed

A handwritten signature in black ink that reads "Kelly Dickerson". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Kelly Dickerson

Vice Chair and Secretary

**SYC SEDGEFIELD YOUTH CLUB SUMMER PROGRAMME 2025**

**WEEK 1**  
 Monday 21<sup>st</sup> July- 6-8pm £1  
 Youth club pizza and Karaoke night.  
 Wednesday 23<sup>rd</sup> July- 1.30-3.30 £2  
 Youth club sports day

**Week 2**  
 Monday 28<sup>th</sup> July- 6-8pm £1  
 Youth club PJ Party  
 Wednesday 30<sup>th</sup> July - 1.30-3.30 £2  
 Craft Activities.

**WEEK 3**  
 Monday 4<sup>th</sup> August- 6-8pm £1  
 Arts & Crafts & decorations.  
 Wednesday 6<sup>th</sup> August 1.30-3.30 £2  
 Baking for coffee morning (seniors only)  
 Friday 8<sup>th</sup> August- 10-12 -Coffee Morning fundraiser

**WEEK 4**  
 Monday 11<sup>th</sup> August 6-8pm £1  
 Movie night  
 Wednesday 13<sup>th</sup> August-1.30-3.30 £2  
 Challenge Day  
 Thursday 14<sup>th</sup> August £2(includes hotdog and drink  
 Summer Disco 5-6 pm(age 4-6) 6-8 (age 7+)

All sessions are open to children starting in Year 3 come september, unless stated. New members are welcome but will need a membership form at the start of their first session. Any queries please contact [sedgefieldyouthclub2022@outlook.com](mailto:sedgefieldyouthclub2022@outlook.com)

Signature:   
 Julie Towler (Aug 1, 2025 12:28:09 GMT+1)  
 Email: [julietowler67@gmail.com](mailto:julietowler67@gmail.com)






# Sedgefield Youth Club Minutes 21.7.25

Final Audit Report

2025-08-01

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