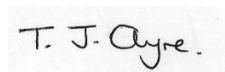

**You are hereby summoned to attend the Monthly Meeting of
Sedgefield Town Council which is to be held at 7pm on
Monday 8th September 2025 in Sedgefield Parish Hall**

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Minutes of Butterwick Road Cemetery Working Group 1st July 2025
 - b. Minutes of Fireworks Working Group 1st July 2025
 - c. Minutes of Monthly Meeting 14th July 2025
 - d. Minutes of P&R Committee 14th July 2025
 - e. Minutes of Environment Committee 14th July 2025
 - f. Minutes of Community Development & Engagement Committee 14th July 2025
 - g. Minutes of Special Town Council Meeting:
Appointment of Co-opted Councillor 21st July 2025
 - h. Minutes of Finance Working Group 23rd July 2025
 - i. Minutes of Butterwick Road Cemetery Working Group 29th July 2025
 - j. Special P&R Committee 11th August 2025
 - k. Minutes of Public Meeting 11th August 2025
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report
 - 7.2 Mayor's Report
 - 7.3 Planning Application DM/25/01625/FPA Land to East of Beacon Avenue,
Sedgefield Update Report by Town Clerk
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
- 9. Correspondence:**
 - 9.1 We Want Your Views On Proposed Ambitions, Objectives and Priorities for a
New County Durham Plan (email from Council Plan Consultation, DCC dated
27th July 2025)
 - 9.2 Proposed Article 4 Direction (email from Mr Michael Kelleher, DCC dated 12th
August 2025) [Note: shared electronically with all Cllrs on 14th August 2025]
- 10. Current Planning Applications**



T. J. Ayre.

Dr Jane Ayre, Town Clerk, 27 August 2025

COMMITTEE:	Policy & Resources
DATE:	Monday 8th September 2025
TIME:	Following Monthly Meeting
VENUE:	Sedgefield Parish Hall

AGENDA

1. Apologies

2. Declaration of Interest

3. Matters of Information

4. Public Participation

5. Reports:

5.1 Butterwick Road Cemetery Expansion Update Report by Town Clerk

5.2 Cemetery Lodge Update Report by Estates Working Group

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial Matters:

6.1 Invoices for payment by cheques for approval after 14th July 2025

6.2 Financial Budget Comparison (as at 20th August 2025)

6.3 Debtors List as at 20th August 2025

6.4 Direct Debits and Debit Card List for 1st – 31st July 2025

6.5 July 2025 Bank Reconciliations Plus July 2025 Imprest Account and July 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk

6.6 Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk

6.7 Year End Accounts 2024/25 Exercise of Public Rights Update Report by Town Clerk

6.8 Parish Hall Grant Funding Update Report by Projects & Media Co-ordinator

7. Correspondence:

None.

8. Consideration of Reports Exempt from the Public

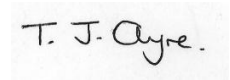
8.1 Village Greens Update Report by Town Clerk

8.2 Local Government Services Pay Agreement 2025/26 Update by Personnel Committee

8.3 Appointing Planning Consultant Report by Town Clerk

8.4 Tree Works At Entrance To Butterwick Road Cemetery Recommendation Report by Butterwick Road Cemetery Working Group

8.5 Hedging Works Quotation Recommendation Report by Town Clerk

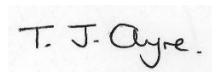
A handwritten signature in black ink that reads "T. J. Ayre." The signature is written in a cursive style and is located on a small, light-colored rectangular piece of paper or a stamp.

Dr Jane Ayre, Town Clerk, 27 August 2025

COMMITTEE:	Environment
DATE:	Monday 8th September 2025
TIME:	Following P&R Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Ponds In and Near Ceddesfeld Hall and Wykes Close Report by Estates Working Group
 - 5.2** Heritage Boards Update Report by Town Clerk
 - 5.3** Active Travel Proposal Report by Town Clerk and Cllr Mel Carr
 - 5.4** Plant Cuttings Recommendation Report by Gardener
- 6. Correspondence:**
 - 6.1** The County Council of Durham Footpath No. 16 Sedgefield Parish Public Path Diversion and Definitive Map and Statement Modification Order 2022 (letter from Ms Sharon Renwick plus attachments)

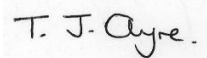


Dr Jane Ayre, Town Clerk, 27 August 2025

COMMITTEE:	Community Development & Engagement
DATE:	Monday 8th September 2025
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Town Council Knaresborough and Wetherby Coach Trip Update Report by Town Clerk
 - 5.2** Town Council York Coach Trip Report by Town Clerk
 - 5.3** Sedgefield Town Council Annual Fireworks Display Update Report by Fireworks Working Group
 - 5.4** Remembrance Sunday Update Report by Town Clerk
 - 5.5** Snow Party Update Report by Projects & Media Co-ordinator
- 6. Correspondence:**
 - 6.1** Barclays Van (email from Ms Abby Robinson, Barclays dated 26th July 2025)
 - 6.2.** Guides Bench (email from Ms Julie Towler dated 28th July 2025)
 - 6.3.** Sedgefield Youth Club (minutes of meeting held 21st July 2025)



Dr Jane Ayre, Town Clerk, 27 August 2025