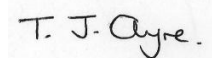

**You are hereby summoned to attend the Monthly Meeting of
Sedgefield Town Council which is to be held at 7pm on
Monday 13th October 2025 in Sedgefield Parish Hall**

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Minutes of Butterwick Road Cemetery Working Group 4th September 2025
 - b. Minutes of Fireworks Working Group 5th September 2025
 - c. Minutes of Monthly Meeting 8th September 2025
 - d. Minutes of P&R Committee 8th September 2025
 - e. Minutes of Environment Committee 8th September 2025
 - f. Minutes of Community Development & Engagement Committee 8th September 2025
 - g. Minutes of Personnel Committee 15th September 2025
 - h. Minutes of Finance Working Group 25th September 2025
 - i. Minutes of Estates Working Group 29th September 2025
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report
 - 7.2 Mayor's Report
 - 7.3 Update on Planning Application DM/25/01625/FPA Land to East of Beacon Avenue, Sedgefield Report by Town Clerk
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
 - 8.2 Report from Durham County Councillor Ian Catchpole, Sedgefield Division
- 9. Correspondence:**

None.
- 10. Current Planning Applications**
- 11. The Importance of Butterwick Road/Beacon Lane Habitat For Wild Birds Presentation by Dr Frederick Milton**



T. J. Ayre.

Dr Jane Ayre, Town Clerk, 06 October 2025

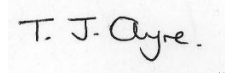
COMMITTEE:	Policy & Resources
DATE:	Monday 13th October 2025
TIME:	Following Monthly Meeting
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
 - 2. Declaration of Interest**
 - 3. Matters of Information**
 - 4. Public Participation**
 - 5. Reports:**
 - 5.1** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group (to be circulated separately)
 - 5.2** Cemetery Lodge Update Report by Estates Working Group
 - 5.3** Phase 2: Cemetery Expansion Recommendation Report by Estates Working Group
- Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
 - 6.1** Invoices for payment by cheques for approval after 8th September 2025
 - 6.2** Financial Budget Comparison (as at 24th September 2025)
 - 6.3** Debtors List as at 24th September 2025
 - 6.4** Direct Debits and Debit Card List for 1st – 31st August 2025 and 1st – 30th September 2025
 - 6.5** September 2025 Bank Reconciliations Plus September 2025 Imprest Account and September 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6** Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk (to be circulated separately)
 - 6.7** Parish Hall Grant Funding Update Report by Projects & Media Co-ordinator
 - 7. Correspondence:**
 - 7.1** Request To Council For Public Statement On Equality And Inclusion (email from Mr Paul Farrow dated 19th September 2025)
DCC consultations Budget proposals for 2026/27 and Medium Term Financial Plan 2026/27-2029/30 and Exceptions to the Empty and Unfurnished Properties
 - 7.2** and Second Homes Council Tax Premium (email and consultation letter from CDALC dated 24th September 2025) [Issued electronically to all Cllrs on 25th September 2025]

8. Consideration of Reports Exempt from the Public

- 8.1** Village Greens Update Report by Town Clerk
- 8.2** Councillor Request For Dispensation Report by Town Clerk
- 8.3** Grave Plot, Butterwick Road Cemetery Report by Estates Working Group

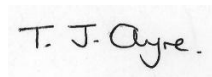
A handwritten signature in black ink that reads "T. J. Ayre." The signature is written in a cursive style and is located on a small, light-colored rectangular piece of paper.

Dr Jane Ayre, Town Clerk, 06 October 2025

COMMITTEE:	Environment
DATE:	Monday 13th October 2025
TIME:	Following P&R Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Grass Cutting Tendering Update Report by Town Clerk
 - 5.2** Inspections on Trees on Town Council Owned Land Recommendation by Estates Working Group
- 6. Correspondence:**
 - 6.1** Sedgefield In Bloom (minutes of meeting held on 3rd September 2025)

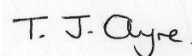


Dr Jane Ayre, Town Clerk, 06 October 2025

COMMITTEE:	Community Development & Engagement
DATE:	Monday 13th October 2025
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Sedgefield Town Council Annual Fireworks Display Update Report by Fireworks Working Group
 - 5.2** Remembrance Sunday Update Report by Town Clerk
 - 5.3** Snow Party Update Report by Projects & Media Co-ordinator
 - 5.4** Community Carol Service Update Report by Town Clerk
- 6. Correspondence:**
 - 6.1** Summer Holidays (email from Ms Victoria Murrell, Sedgefield Youth Club dated 8th September 2025)
 - 6.2.** Sedgefield Youth Cub (minutes of Management Committee meeting held 8th September 2025)
 - 6.3.** Banner (email from Mrs Julia Rowsby, St Edmund's Christmas Tree Festival dated 9th September 2025)
 - 6.4.** Poppies (email from Mrs Christine Dunn, Sedgefield WI dated 11th September 2025)
 - 6.5.** Poppies (email from Ms Carol Briggs dated 28th September 2025)



Dr Jane Ayre, Town Clerk, 06 October 2025