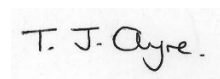

**You are hereby summoned to attend the Monthly Meeting of
Sedgefield Town Council which is to be held at 7pm on
Monday 8th December 2025 in Sedgefield Parish Hall**

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Notes of Butterwick Road Cemetery Working Group 5th November 2025
 - b. Minutes of Monthly Meeting 10th November 2025
 - c. Minutes of P&R Committee 10th November 2025
 - d. Minutes of Environment Committee 10th November 2025
 - e. Minutes of Community Development & Engagement Committee 10th November 2025
 - f. Minutes of Finance Working Group 13th November 2025
 - g. Minutes of Estates Working Group 17th November 2025
 - h. Minutes of Fireworks Working Group 18th November 2025
 - i. Minutes of Personnel Committee 24th November 2025
 - j. Minutes of Finance Working Group 27th November 2025
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report
 - 7.2 Mayor's Report
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
 - 8.2 Report from Durham County Councillor Ian Catchpole, Sedgefield Division
- 9. Correspondence:**
 - 9.1 Confirmed Article 4 Direction (email from Mr Michael Kelleher, Durham County Council dated v17th November 2025)
 - 9.2 Durham County Council – Open Space Needs Assessment Consultation (email from Ms Emily Preston, Ethos Environmental Planning dated 19th November 2025)
 - 9.3 Introduction to Banks Group (email and attachment from Ms Kate Culverhouse, Banks Group dated 20th November 2025)

10. Current Planning Applications

A handwritten signature in black ink that reads "T. J. Ayre." The signature is written in a cursive style with a period at the end.

Dr Jane Ayre, Town Clerk, 01 December 2025

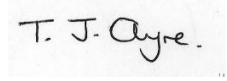
COMMITTEE:	Policy & Resources
DATE:	Monday 8th December 2025
TIME:	Following Monthly Meeting
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group (to be issued separately)
 - 5.2** Cemetery Lodge Update Report by Town Clerk

Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
 - 6.1** Invoices for payment by cheques for approval after 10th November 2025
 - 6.2** Financial Budget Comparison (as at 27th November 2025)
 - 6.3** Debtors List as at 27th November 2025
 - 6.4** Direct Debits and Debit Card List for 1st – 30th November 2025
 - 6.5** November 2025 Bank Reconciliations Plus November 2025 Imprest Account and October 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6** Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk (to be issued separately)
 - 6.7** Internal Audit 2025/26 Update Report by Finance Working Group
- 7. Correspondence:**
 - 7.1** CDALC Elections For Executive Committee (email from CDALC dated 7th November 2025)
 - 7.2.** Skylight Center Briefing (email and attachments from Mr Paul Taylor, Sedgefield Hardwick Primary Academy dated 20th November 2025)
 - 7.3.** DCC Budget Proposals For 2026/27 and Medium Term Financial Plan 2026/27 – 2029/30 (Phase Two Consultation) (email and attachment from CDALC dated 25th November 2025) [circulated electronically to all Cllrs 26th November 2025]
- 8. Consideration of Reports Exempt from the Public**
 - 8.1** Village Greens Update Report by Town Clerk
 - 8.2** Bus Shelter Recommendation Report by Estates Working Group
 - 8.3** Sedgefield Town Council's Annual Fireworks Display Update Report by Fireworks Working Group

8.4 Community Events Working Group Recommendation by Fireworks Working Group

A handwritten signature in black ink that reads "T. J. Ayre." The signature is written in a cursive style and is located on a small, light-colored rectangular piece of paper.

Dr Jane Ayre, Town Clerk, 01 December 2025

COMMITTEE:	Environment
DATE:	Monday 8th December 2025
TIME:	Following P&R Committee
VENUE:	Sedgefield Parish Hall

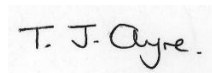
AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**

None.

- 6. Correspondence:**

None.

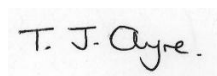


Dr Jane Ayre, Town Clerk, 01 December 2025

COMMITTEE:	Community Development & Engagement
DATE:	Monday 8th December 2025
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** York Coach Trip Report by Town Clerk
 - 5.2** Snow Party 2025 Report by Town Clerk (report to be circulated separately)
 - 5.3** Sedgefield Extra 2026 Dates Report by Projects & Media Co-ordinator
- 6. Correspondence:**
 - 6.1** FW: Boxing Day Football – Sedgefield Community College (email from Ms Kelly Dickerson, API Property dated 28th November 2025)



Dr Jane Ayre, Town Clerk, 01 December 2025