
AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Notes of Butterwick Road Cemetery Working Group 5th November 2025
 - b. Minutes of Monthly Meeting 10th November 2025
 - c. Minutes of P&R Committee 10th November 2025
 - d. Minutes of Environment Committee 10th November 2025
 - e. Minutes of Community Development & Engagement Committee 10th November 2025
 - f. Minutes of Finance Working Group 13th November 2025
 - g. Minutes of Estates Working Group 17th November 2025
 - h. Minutes of Fireworks Working Group 18th November 2025
 - i. Minutes of Personnel Committee 24th November 2025
 - j. Minutes of Finance Working Group 27th November 2025
 - k. Minutes of Butterwick Road Cemetery Working Group 2nd December 2025
 - l. Minutes of Finance Working Group 15th December 2025
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report**
 - 7.2 Mayor's Report**
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division**
 - 8.2 Report from Durham County Councillor Ian Catchpole, Sedgefield Division**
- 9. Correspondence:**
 - 9.1** Confirmed Article 4 Direction (email from Mr Michael Kelleher, Durham County Council dated v17th November 2025)
 - 9.2** Durham County Council – Open Space Needs Assessment Consultation (email from Ms Emily Preston, Ethos Environmental Planning dated 19th November 2025)
 - 9.3** Introduction to Banks Group (email and attachment from Ms Kate Culverhouse, Banks Group dated 20th November 2025)
 - 9.4** Planning Inspectorate Appeal Decision Regarding Land At Sprucely Farm, Sedgefield Appeal Ref: APP/X1355/W/25/3365616 (plus copy of Press Release from Action Group)

10. Current Planning Applications

T. J. Ayre.

Dr Jane Ayre, Town Clerk, 05 January 2026

COMMITTEE: Policy & Resources
DATE: Monday 12th January 2026
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group
 - 5.2** Cemetery Lodge Update Report by Town Clerk
 - 5.3** Dates and Times of Council Meetings 2026/27 Report by Town Clerk
 - 5.4** Headstone Safety Testing 2025/26 Update Report by Town Clerk
 - 5.5** Code of Conduct Update Report by Town Clerk
- Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
 - 6.1** Invoices for payment by cheques for approval after 8th December 2025
 - 6.2** Financial Budget Comparison (as at 5th January 2026)
 - 6.3** Debtors List as at 5th January 2026
 - 6.4** Direct Debits and Debit Card List for 1st – 31st December 2025
 - 6.5** November and December 2025 Bank Reconciliations Plus November and December 2025 Imprest Account and October and November 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6** Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk
 - 6.7** Internal Audit 2025/26 Update Report by Finance Working Group
 - 6.8** 2026/27 Budget and Precept recommendation Report by Finance Working Group
 - 6.9** Review of Fees and Charges For 2025/26 Recommendation Report by Finance Working Group
 - 6.10** Medium Term Financial Plan Recommendation Report by Finance Working Group
- 7. Correspondence:**
 - 7.1** CDALC Elections For Executive Committee (email from CDALC dated 7th November 2025)
 - 7.2.** Skylight Center Briefing (email and attachments from Mr Paul Taylor, Sedgefield Hardwick Primary Academy dated 20th November 2025)
 - 7.3.** Lord Lieutenant Celebration Event and Royal Garden party Nomination Sought (email from CDALC dated 9th December 2025)

7.4. Section 106 Application – Sedgefield Cricket Club – Replacement of Outdoor Fixed Training Net Facilities at Sedgefield Cricket Club (email and attachments from Mr Stephen Reed, DCC dated 15th December 2025)

8. Consideration of Reports Exempt from the Public

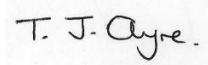
8.1 Village Greens Update Report by Town Clerk

8.2 Bus Shelter Recommendation Report by Estates Working Group

Sedgefield Town Council's Annual Fireworks Display Update Report by

8.3 Fireworks Working Group

8.4 Community Events Working Group Recommendation by Fireworks Working Group

A handwritten signature in black ink that reads "T. J. Ayre".

Dr Jane Ayre, Town Clerk, 05 January 2026



COMMITTEE: Environment
DATE: Monday 12th January 2026
TIME: Following P&R Committee
VENUE: Sedgefield Parish Hall

AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **Matters of Information**
4. **Public Participation**
5. **Reports:**

None.

6. **Correspondence:**

None.

A handwritten signature in black ink that reads 'T. J. Ayre.'

Dr Jane Ayre, Town Clerk, 05 January 2026

COMMITTEE:	Community Development & Engagement
DATE:	Monday 12th January 2026
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** York Coach Trip Report by Town Clerk
 - 5.2** Snow Party 2025 Report by Town Clerk
 - 5.3** Sedgefield Extra 2026 Dates Report by Projects & Media Co-ordinator
- 6. Correspondence:**

None.

T. J. Ayre.

Dr Jane Ayre, Town Clerk, 05 January 2026