



COMMITTEE: Sedgefield Youth Club

DATE: 26th January 2026

TIME: 7:30PM

VENUE: Sedgefield Parish Hall

PRESENT: Julie Towler, Kelly Dickerson, Victoria Robinson, Kerry Nicholson, Helen Cunningham, John Finlayson

MINUTES

1. APOLOGIES

N/A

2. SYC MINUTES

No previous minutes to approve. Approved via adobe and circulated to community and environment committee dated 13.10.25

3. HALLOWEEN HOWLER

The Halloween Howler event generated a total income of £249.80, from which event related costs are still to be deducted. Despite a challenging evening, staff demonstrated strong initiative by seeking approval from the local Herd and Herb to sell the remaining gifts and sweets. This significantly boosted overall takings and contributed to the event's success.

Appreciation is extended to the team at Herd and Herb for their support and responsiveness on the night.

It was also noted that reliance on cash limited potential income. Feedback from attendees indicated a clear preference for using a card machine, suggesting that card payment facilities are the preferred method of payment.

ACTION: n/a

4. SNOW PARTY

The Snow Party Bake Sale generated £301.50 in income (costs to be deducted) and was very well attended. Feedback from staff and attendees indicates the event was a clear success, with strong engagement throughout and positive community participation.

ACTION: n/a

5. CHRISTMAS DISCO

The Christmas Disco was enjoyed by 6 Mini Disco attendees and 8 Junior attendees. Attendance was quieter than usual due to the number of competing festive activities taking place at the same time. Hot dogs were sold during the event, contributing to the overall engagement and enjoyment.

ACTION: n/a

6. EASTER ACTIVITIES

Current funds in the bank provide a challenging backdrop for planning Easter activities alongside the wider programme of summer events. Careful budgeting will be required to ensure both can be delivered effectively.

A Valentine's Disco is scheduled for **16 February**, which will be a mixed session. Planning is also underway for an Easter Disco to be held during the Monday evening session on **13 April**. A DJ will need to be sourced for this event. Usual Easter activities and themed fun will be arranged to support engagement and maintain the festive atmosphere.

ACTION: VM/KN

7. SUMMER HOLIDAYS

Planning for the summer holiday programme is well underway. It is proposed that the club remains open for the Monday night sessions throughout the six-week period, subject to the first and final weeks.

Preparations are progressing for 4 potential trips, with further brainstorming and financial planning required. Options currently being considered include Planet Leisure, laser tag, and rock climbing.

A Coffee Morning is planned for Friday 7 August, which is expected to be well attended and profitable. The date will need to be confirmed with the Town Council and checked against the Parish Hall diary.

Previous activities such as Crazy Creatures and a Team Day have been popular and well supported and may be arranged again as part of the summer programme.

ACTION: VM/KN

8. CASH RECONCILIATION

No discrepancies. Cash and data sheets up to date.

ACTION: VM/KN/JT/KD All to continue to check sheets and cash tin.

9. FUNDRAISING IDEAS

A range of fundraising ideas were discussed, with optimism that a donation may be received from the Mayor's Fund. VM will make enquiries regarding potential support from the Community Chest. The programme of planned activities is expected to strengthen the bank balance and help fund future events throughout the year.

ACTION: VM to send email to mayor to request donation. All to continue to brainstorm for future funding.

10. ADVERTISING

With activity planning now underway, attention can turn to advertising and promotion. The February edition of the Sedgefield Extra already includes an SYC update, offering thanks for recent donations, providing an end of year overview, and highlighting club days and times to encourage new members. Future editions of the Sedgefield Extra will continue to be considered, and the Town Council routinely notifies SYC of upcoming publication deadlines.

Alongside this, the SYC website is updated with event information. A table of potential future events would be a useful addition to help promote upcoming activities more clearly.

To support the Coffee Morning on 7 August, a promotional poster will be required for display on the Parish Hall table during the coffee morning the week prior. VM to arrange this and HC help to deliver the posters.

ACTION: KD to provide table of future events for website. VM to prepare various posters for display once future events are arranged.

11. INTERNAL AUDIT

12 Noon February 18th. KD and JT to attend to discuss actions around promotion of activities.

ACTION: JT/KD

12. AOB

A discussion took place regarding the current agreement between SYC, the Town Council, and Spennymoor Leisure Centre, with a view to clarifying what services and support should be provided under existing arrangements. This was prompted by the recent situation in which SYC Youth Workers were required to attend first aid training and had to fund the course themselves. Although a contribution was received, members felt this was not an equitable arrangement.

Questions were also raised about the level of guidance and support available from Spennymoor Leisure Centre in relation to child protection, DBS checks, and any other safeguarding or operational requirements. It was agreed that further information is needed to understand the expectations within the current service level agreement and to determine whether additional support should be provided.

ACTION: All

An updated report is to be prepared for the next Community and Development committee meeting. The last update was June 25 therefore 6 months seems appropriate going into the new year.

ACTION: KD

13. DATE OF NEXT MEETING

20TH April 2026

7.15pm

Signed J e Towler

Julie Towler (Chair)

Signed *Kelly Dickerson*

Kelly Dickerson (Vice Chair and Secretary)

Signature: Julie Towler (Jan 27, 2026 10:39:25 GMT)

Email: julietowler67@gmail.com

Sedgefield Youth Club Minutes 26.1.26

Final Audit Report

2026-01-27

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