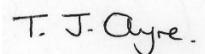


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## AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
  - a. Minutes of Monthly Meeting 12<sup>th</sup> January 2026
  - b. Minutes of P&R Committee 12<sup>th</sup> January 2026
  - c. Minutes of Environment Committee 12<sup>th</sup> January 2026
  - d. Minutes of Community Development & Engagement Committee 12<sup>th</sup> January 2026
  - e. Notes of Policy & Records Management Working Group 20<sup>th</sup> January 2026
  - f. Minutes of Finance Working Group 22<sup>nd</sup> January 2026
  - g. Minutes of Estates Working Group 26<sup>th</sup> January 2026
  - h. Minutes of Personnel Committee 26<sup>th</sup> January 2026
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
  - 7.1 Chairman's Report
  - 7.2 Mayor's Report
- 8. External Reports:**
  - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
  - 8.2 Report from Durham County Councillor Ian Catchpole, Sedgefield Division
- 9. Correspondence:**

None.
- 10. Current Planning Applications**



T. J. Ayre.

Dr Jane Ayre, Town Clerk, 02 February 2026

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**COMMITTEE:** Policy & Resources  
**DATE:** Monday 9<sup>th</sup> February 2026  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall

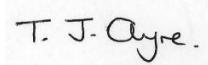
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## AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
  - 5.1** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group
  - 5.2** Annual Headstone Safety Testing 2025/26 Findings Report by Town Clerk and Acting Head Gardener & Cemetery Superintendent
  - 5.3** Assertion 10 Update Report by Town Clerk and Projects & Media Co-ordinator
- Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
  - 6.1** Invoices for payment by cheques for approval after 12<sup>th</sup> January 2026
  - 6.2** Financial Budget Comparison (as at 29<sup>th</sup> January 2026))
  - 6.3** Debtors List as at 29<sup>th</sup> January 2026
  - 6.4** Direct Debits and Debit Card List for 1<sup>st</sup> – 30<sup>th</sup> January 2026
  - 6.5** January 2026 Bank Reconciliations Plus January 2026 Imprest Account and December 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk
  - 6.6** Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk
  - 6.7** Internal Audit 2025/26 Update Report by Finance Working Group
  - 6.8** Community Chest Recommendation Report by Finance Working Group
  - 6.9** 2025/26 Year End Timetable Report by Finance Working Group
- 7. Correspondence:**
  - 7.1** Easter Picnic At Ceddesfeld Hall – Permission To Use The Lawns (email from Mrs Sarah Guest, SCA dated 27<sup>th</sup> January 2026)
- 8. Consideration of Reports Exempt from the Public**
  - 8.1** Village Greens Update Report by Town Clerk
  - 8.2** Grass Cutting Tender 2026/27 and 2027/28 Report by Town Clerk
  - 8.3** Town Council Land Between Butterwick Road Allotments and Butterwick Road Recommendation Report by Estates Working Group

**8.4** Personnel Update Report by Personnel Committee

**8.5** SYC Update Report by Cllr Kelly Dickerson

A handwritten signature in black ink that reads "T. J. Ayre".

Dr Jane Ayre, Town Clerk, 02 February 2026



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**COMMITTEE:** Environment  
**DATE:** Monday 9<sup>th</sup> February 2026  
**TIME:** Following P&R Committee  
**VENUE:** Sedgefield Parish Hall

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## AGENDA

1. **Apologies**
2. **Declaration of Interest**
3. **Matters of Information**
4. **Public Participation**
5. **Reports:**
  - 5.1 Community Payback Project Report by Town Clerk
  - 5.2 Ponds In And Near Ceddesfeld Hall Grounds Update Report by Estates Working Group
6. **Correspondence:**
  - 6.1 Tree Number 67 – London Plane/footpath (email from Ms Alison Jones dated 22<sup>nd</sup> January 2026)

A handwritten signature in black ink, which appears to read 'T. J. Ayre'.

Dr Jane Ayre, Town Clerk, 02 February 2026

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<b>COMMITTEE:</b>	<b>Community Development &amp; Engagement</b>
<b>DATE:</b>	<b>Monday 9<sup>th</sup> February 2026</b>
<b>TIME:</b>	<b>Following Environment Committee</b>
<b>VENUE:</b>	<b>Sedgefield Parish Hall</b>

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## AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
  - 5.1** Citizen of the Year Award 2025 and Young Citizen of the Year Award 2025 Report by Town Clerk
- 6. Correspondence:**
  - 6.1** Sedgefield Youth Club (minutes of meeting held on 26<sup>th</sup> January 2026)

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, 02 February 2026