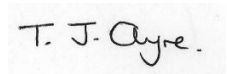

**You are hereby summoned to attend the Monthly Meeting of
Sedgefield Town Council which is to be held at 7pm on
Monday 9th February 2026 in Sedgefield Parish Hall**

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a. Minutes of Monthly Meeting 12th January 2026
 - b. Minutes of P&R Committee 12th January 2026
 - c. Minutes of Environment Committee 12th January 2026
 - d. Minutes of Community Development & Engagement Committee 12th January 2026
 - e. Notes of Policy & Records Management Working Group 20th January 2026
 - f. Minutes of Finance Working Group 22nd January 2026
 - g. Minutes of Estates Working Group 26th January 2026
 - h. Minutes of Personnel Committee 26th January 2026
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal Reports:**
 - 7.1 Chairman's Report
 - 7.2 Mayor's Report
- 8. External Reports:**
 - 8.1 Report From Durham County Councillor Chris Lines, Sedgefield Division
 - 8.2 Report from Durham County Councillor Ian Catchpole, Sedgefield Division
- 9. Correspondence:**

None.
- 10. Current Planning Applications**



Dr Jane Ayre, Town Clerk, 02 February 2026

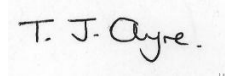
COMMITTEE:	Policy & Resources
DATE:	Monday 9th February 2026
TIME:	Following Monthly Meeting
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
 - 2. Declaration of Interest**
 - 3. Matters of Information**
 - 4. Public Participation**
 - 5. Reports:**
 - 5.1** Butterwick Road Cemetery Expansion Update Report by Butterwick Road Cemetery Working Group
 - 5.2** Annual Headstone Safety Testing 2025/26 Findings Report by Town Clerk and Acting Head Gardener & Cemetery Superintendent
 - 5.3** Assertion 10 Update Report by Town Clerk and Projects & Media Co-ordinator
- Note: Reports related to information exempt from the public are considered under agenda item 8.
- 6. Financial Matters:**
 - 6.1** Invoices for payment by cheques for approval after 12th January 2026
 - 6.2** Financial Budget Comparison (as at 29th January 2026))
 - 6.3** Debtors List as at 29th January 2026
 - 6.4** Direct Debits and Debit Card List for 1st – 30th January 2026
 - 6.5** January 2026 Bank Reconciliations Plus January 2026 Imprest Account and December 2025 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 - 6.6** Butterwick Road Cemetery Expansion Funding Update Report by Town Clerk
 - 6.7** Internal Audit 2025/26 Update Report by Finance Working Group
 - 6.8** Community Chest Recommendation Report by Finance Working Group
 - 6.9** 2025/26 Year End Timetable Report by Finance Working Group
 - 7. Correspondence:**
 - 7.1** Easter Picnic At Ceddesfeld Hall – Permission To Use The Lawns (email from Mrs Sarah Guest, SCA dated 27th January 2026)
 - 8. Consideration of Reports Exempt from the Public**
 - 8.1** Village Greens Update Report by Town Clerk
 - 8.2** Grass Cutting Tender 2026/27 and 2027/28 Report by Town Clerk
 - 8.3** Town Council Land Between Butterwick Road Allotments and Butterwick Road Recommendation Report by Estates Working Group

8.4 Personnel Update Report by Personnel Committee

8.5 SYC Update Report by Cllr Kelly Dickerson

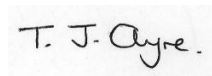
A handwritten signature in black ink that reads "T. J. Ayre." The signature is written in a cursive style and is located on a light-colored rectangular background.

Dr Jane Ayre, Town Clerk, 02 February 2026

COMMITTEE:	Environment
DATE:	Monday 9th February 2026
TIME:	Following P&R Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Community Payback Project Report by Town Clerk
 - 5.2** Ponds In And Near Ceddesfeld Hall Grounds Update Report by Estates Working Group
- 6. Correspondence:**
 - 6.1** Tree Number 67 – London Plane/footpath (email from Ms Alison Jones dated 22nd January 2026)

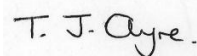


Dr Jane Ayre, Town Clerk, 02 February 2026

COMMITTEE:	Community Development & Engagement
DATE:	Monday 9th February 2026
TIME:	Following Environment Committee
VENUE:	Sedgefield Parish Hall

AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. Matters of Information**
- 4. Public Participation**
- 5. Reports:**
 - 5.1** Citizen of the Year Award 2025 and Young Citizen of the Year Award 2025 Report by Town Clerk
- 6. Correspondence:**
 - 6.1** Sedgefield Youth Club (minutes of meeting held on 26th January 2026)



Dr Jane Ayre, Town Clerk, 02 February 2026