



Sedgefield Town Council

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ALLOTMENT APPLICATION FORM

Applicants should live in Sedgefield and must be aged 18 or over to apply for an allotment. A £100 deposit is required when joining the allotments to cover the possible removal of any significant waste or weeds during or after tenancy termination by council staff. If the plot is left in an acceptable manner for a new tenant, the deposit will be returned.

Information for applicants after joining a waiting list

It is the responsibility of the applicant to keep Sedgefield Town Council informed of up-to-date contact details. Waiting list applicants who cannot be reached will be removed from the waiting list.

If an applicant does not respond to a plot offer within 21 days they will be removed from the waiting list and the plot will be offered to the next applicant. This timeframe is likely to be reduced during the growing season, where plots are at risk of becoming lost to weeds.

If you are unable to take on a plot at the time it is offered to you for personal or health related reasons, you are welcome to remain on the list for a future plot.

Waiting list position and waiting times

Unfortunately, we are unable to accurately predict how long applicants can expect to remain on the waiting list before they are offered a plot, however, an offer is unlikely within the first year of joining the waiting list. Allotments usually become available as a result of a tenant giving up a plot or if a tenancy has been terminated due to a tenant breaking the rules.

We ask you to be patient whilst waiting for a plot to become available. Once you reach the top of the waiting list and a plot becomes available you will be contacted by the council. You may request information regarding your position on the list at any time.

If you wish to apply for an allotment please fill in the application below.

Allotment Application Form

Title			
Full Name			
Postal Address			
Postcode			
Telephone			
Email			
Site Preference (if any)			
Signed		Date	

Please return your completed application form to the Town Council Office or email a copy of the form to natalie@sedgefieldtowncouncil.gov.uk.